

BOROUGH OF CHALFANT – WORK SESSION

May 8, 2018

PRESENT: Ms. Baburich, Messrs. Hoover, Drenning, Syska, Lilac.

ABSENT: Mayor Perry, Dr. Pustorino.

The work session began at 7:00 pm and ended at 8:15 pm.

BOROUGH OF CHALFANT - REGULAR MEETING

May 9, 2018

PRESENT: Mayor Perry, Dr. Pustorino, Ms. Baburich, Messrs. Hoover, Syska, Lilac, Drenning, Solicitor Evashavik.

ABSENT: None.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Syska, seconded by Pustorino, to approve the minutes of the last regular meeting.

Motion was unanimous.

Motion by Syska, seconded by Baburich to approve the bank balances as read. Motion was unanimous.

Motion by Drenning, seconded by Syska, to approve for payment of the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Pustorino, seconded by Drenning, to approve the Tax Collection report as read. Motion was unanimous.

MAYOR.

For the month of April, there were 48, 911 calls and 187 regular patrols by F.H.P.D. The majority of the 911 calls were:

- 7- Domestic
- 6- Ordinance violations
- 4- Animal complaints
- 4- Parking complaints
- 2- Welfare checks
- 2- Return calls for information
- 2- Suspicious activities
- 2- Suspicious vehicles

Mayor Perry noted the spike in the number of 911 calls is most likely due to the fact the weather has broken; people are seeing more things and being more vigilant.

SOLICITOR

No report.

Mr. Syka inquired about creating an ordinance requiring pavillion permits for large groups at Chalfant Memorial Park. Mr. Hoover noted that the surrounding municipalities have similar ordinances to what Chalfant is considering and advised the permit would be required for groups exceeding 25. A discussion between council ensued as to whether there would be a difference in administrative fees between residents and non-residents. Sol. Evashavik will draft an ordinance for review and the topic will be revisited at a later meeting.

FINANCE AND ADMINISTRATION

Dr. Pustorino gave an update regarding the Reports of Occupancy which are required to be submitted annually by residents. To date, the borough has received 228 completed reports. Final notices will be sent in the coming week with completed documents to be returned to the borough by 6/15/2018.

Content for the Summer Newsletter is requested to be submitted to Dr. Pustorino by the June meeting. Newsletters will be printed and sent the following week.

Dr. Pustorino thanked the residents that participated in Chalfant's annual Redd Up Day. The rain pushed the start of the clean up but ultimately eight volunteers collected nearly 20 bags of trash as well several large items. Dr. Pustorino noted she was very happy with the progress but will look into posting signage in the known dumping areas.

Dr. Pustorino will be attending a meeting for the Woodland Hills School District on 5/10/18 that is being held to seek community input for the search for a new superintendent. Dr. Pustorino will also represent Chalfant in helping to draft a joint municipal letter of consensus with elected officials from surrounding municipalities. Dr. Pustorino noted that the process of hiring a new superintendent will likely be swift, with interviews happening by July and a candidate being hired in August. Dr. Pustorino will post any relevant updates on the Chalfant Borough Website.

PERMITS AND ORDINANCES

Ms. Baburich advised that in April, there were three occupancy inspections; one property passed inspection, two failed.

Ms. Baburich also noted there were 26 code violations on properties in the borough in April.

On Sunday, May 27, Chalfant will be honoring all veterans and members of the Armed Forces in an annual Memorial Day celebration. Residents are encouraged to attend the memorial service at the North Avenue Memorial at noon. Refreshments at the Community Center will follow the service.

Ms. Baburich acknowledged Senator Paul Costa's help with Chalfant procuring a \$100,000 CITE grant for Chalfant Memorial Park and encouraged residents to remember all that he's done for the borough when they are casting their votes at the ballots next week on election day.

ROADS AND PUBLIC WORKS

In April, Mr. Syska requested a sign stating "opposing traffic does not stop" for Chalfant Street at Elizabeth Avenue.

Damage to the alley behind the 200 block of Elizabeth Avenue was brought to the attention of Public Works. It was determined that this area would be repaired when they have a load of hot asphalt available as the curbing will need to be rebuilt.

Finally, Mr. Syska requested the relocation of the "handicapped parking only" sign in the alley behind 134 Greenfield Avenue.

HEALTH AND SANITATION

Mr. Lilac will work with Code Enforcement Officer Nick Ginter regarding grass height for properties in borough. Mr. Hoover noted grass cannot exceed 10 inches according to code and that Mr. Ginter has started that process.

PUBLIC SAFETY

A list of six alarms and practices was read by Mr. Drenning, as well as the members attending each.

Mr. Drenning advised a total of 166 hoagies were sold at the VFC hoagie sale.

As of now, the Community Center is rented out on May 19, June 16, and June 23. There will be a car cruise at the center on July 28 with July 29 as the scheduled rain date.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Hoover advised that Dan Miller has resigned from council, effective May 1, 2018.

Motion by Syska, seconded by Drenning to accept Mr. Miller's resignation. Mr. Hoover noted that Mr. Miller will be missed.

Blinds were installed at the Community Center but the window frames still need some work. Ceiling fans are also being installed in the back room.

Improvements to Chalfant Memorial Park are set to begin this month. The refreshment stand is being updated by the borough, not through the CITF grant.

Hooper Roofing is going to sweep, repair and coat the roofs on the Public Safety Building. This work is considered general maintenance for flat roofs. Total cost will be \$1470 and work will begin in July or August.

Motion by Lilac, seconded by Drenning, to authorize Hooper Roofing to complete repairs in the amount of \$1470. Motion carries.

Dr. Pustorino will work with Mr. Lilac to provide contact information to install a Porta John at Chalfant Memorial Park for the months of June, July and August.

WHEMS

There were four calls in the borough for the month of March.

CRIME WATCH (Ms. Donahue)

No report and it was noted that Crime Watch cancelled their Safety event due to lack of participation.

CITIZEN PARTICIPATION

Doris Libell, 127 Lynnwood Avenue, complimented the new blinds at the Community Center and added it would be nice to have a valance or curtains of some kind. Ms. Libell added that the Fire Department would not be selling anything at Election Day and reminded residents to please come out and vote.

OLD BUSINESS

Mr. Hoover explained Chalfant Borough was the recipient of three grants last month with the help from Senator Paul Costa: a roadway grant in the amount of \$20,000 that will be used for paving, a demolition grant in the amount of \$62,000 that will be used to demolish properties at 205 Lynnwood Avenue and 122 Rossmore Street, and a CITF grant in the amount of \$100,000 to make improvements to the park, including replacing fencing, resurfacing courts, pavillion repair, track repair and tree removal. Mr. Hoover read a letter Chalfant Borough Council composed thanking Senator Costa for his continued support. Mr. Hoover noted the park is an anchor in this community and he is excited to see the improvements being made.

NEW BUSINESS

Mr. Hoover opened a hearing for Ordinance 426. Ordinance 426 designates a fee of \$25 to be collected by Real Estate Tax Collector Carol Donahue for Tax Certifications. Sol. Evashavik opened the floor to questions; there were none.

Motion by Pustorino, seconded by Lilac to pass Ordinance 426. Motion carries.

Resolution 551 was drafted in order for Chalfant to apply for a Greenways, Trails and Recreation Grant in the amount of \$100,000. Mr. Hoover and Stephanie Schwoegl, Borough Secretary, will be the officials executing the necessary documents.

Motion by Pustorino, seconded by Baburich, to pass Resolution 551. Motion carries.

Motion by Syska, seconded by Baburich, to authorize a Real Estate Tax refund for 210 Fairview Avenue in the amount of \$140.77. Motion carries.

ADJOURNMENT

Motion by Syska, seconded by Lilac, to adjourn at 7:35 p.m. Motion carried.

ATTEST: _____
 Borough Secretary Council President