

**BOROUGH OF CHALFANT – WORK SESSION**

**November 13, 2018**

PRESENT: Mayor Perry, Dr. Pustorino, Mss. Baburich, Fullwood, Messrs. Hoover, Syska, Drenning, Lilac.

ABSENT: None.

The work session began at 7:00 pm and ended at 8:55 pm.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**November 14, 2018**

PRESENT: Mayor Perry, Dr. Pustorino, Mss. Baburich, Fullwood, Messrs. Hoover, Syska, Drenning, Lilac, Solicitor Evashavik.

ABSENT: None.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Syska, seconded by Drenning, to approve the minutes of the last regular meeting.

Motion was unanimous.

Motion by Baburich, seconded by Drenning, to approve the bank balances as read. Motion was unanimous.

Motion by Syska, seconded by Baburich, to approve for payment of the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Pustorino, seconded by Drenning, to approve the Tax Collection report as read.

Motion was unanimous.

**MAYOR.**

For the month of October, there were 45, 911 calls and 175 regular patrols by F.H.P.D. The majority of the 911 calls were:

- 10- Ordinance violations
- 4- Suspicious activities
- 3- Neighbor disputes
- 2- Domestic
- 2- Thefts
- 2- Criminal mischief
- 2- Trees down in roadway

**SOLICITOR**

No report.

**FINANCE AND ADMINISTRATION**

Dr. Pustorino advised Savvy Citizen will begin at the start of the year. There will be information regarding the application in the Newsletter and there will be signage posted around the borough.

Any information to be included in the January Newsletter must be submitted to Dr. Pustorino by December 15. The Newsletter will be mailed right after the new year and will include comprehensive information for 2019, including tax collection information, recycling changes, resident FYIs and a calendar.

Dr. Pustorino represented Chalfant at the Municipalities Consortium of the Woodland Hills School District meeting in November. There will be a meeting in early 2019 with the WHSD Superintendent, James Harris, and WHSD Board of Education President, Jamie Glasser. If anyone has any input including ideas/visions for the district or questions/concerns, please speak with Dr. Pustorino.

Motion by Pustorino, seconded by Lilac, to move \$45,000 from the General Fund Money Market account to General Fund Checking. All in favor, motion carries.

**PERMITS AND ORDINANCES**

Ms. Baburich advised there was one dumpster and one bagster issued in October.

There were three occupancy inspections in October, all passed inspection.

There were 79 code violations in October.

- 4- Brighton Street
- 4- Elizabeth Avenue
- 1- Fairview Avenue
- 4- Greenfield Avenue
- 3- Highland Avenue
- 1- Lynnwood Avenue

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3- North Avenue  
1- Parkway Avenue  
1- Pin Oak Court  
1- Rossmore  
1- West Street  
2- Wilkins Avenue

Ms. Baburich noted there were 105 complaints resolved on 27 properties.

Mr. Hoover noted that Code Enforcement officer Kyle Ferkett is doing a great job. Mayor Perry asked if the borough is tracking magisterial fees. Mr. Hoover explained that very few citations have actually be issued; most of the time the warning letters resolve code violation issues.

**ROADS AND PUBLIC WORKS**

Mr. Syska advised that leaf collection is set for the week of November 19, weather permitting. There will be a swift reach notification sent to subscribers and signage posted around the borough.

Mr. Hoover added that Highland Avenue and part of Shadeland Avenue have now been paved by Peoples Gas.

**HEALTH AND SANITATION**

Ms. Fullwood advised that there will be some recycling changes in 2019. The borough will no longer be accepting certain items including glass and colored plastic. More details will be included in the Newsletter.

Motion by Fullwood, seconded by Pustorino, to approve the Urban Construction Services bid for storm inlet repair in the amount of \$20,100. All in favor, motion carries.

Ms. Fullwood explained that Council is required to pass a stormwater management ordinance before December 2018. Mr. Hoover opened a hearing for the Stormwater

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Management Ordinance 428 and asked if there were any questions. Carol Donahue asked what is the ordinance? Mr. Hoover explained it is updating the old ordinance and is required under Allegheny County Act 167. Mr. Hoover advised the ordinance will really only affect new construction projects and is part of the Clean Water Act. Motion by Drenning, seconded by Syska, to approve Ordinance 428. All in favor, motion carries.

Mayor Perry asked if tracking debris in the borough catch basins will be a requirement? Mr. Hoover explained the DPW already records what, if anything, they pull from the inlets.

**PUBLIC SAFETY**

Mr. Drenning explained there were five calls to the Chalfant VFD in October. He read a detailed list of the calls and the members attending each.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Lilac advised that 30 feet of fencing at Chalfant Memorial Park needs to be repaired after a tree fell on top of it. The portion to be replaced is located along the walkway from Elizabeth Avenue.

Motion by Lilac, seconded by Pustorino, to approve a quote from Allegheny Fence in the amount of \$1,640.00 to repair the fence. All in favor, motion carries.

Mr. Lilac explained the Community Center needs some repairs to the exterior of the building. He has obtained a quote from Lauletta Contracting for \$1,000; half to be paid up front and the other half paid upon completion.

Motion by Lilac, seconded by Baburich, to approve quote from Lauletta Contracting. All in favor, motion carries.

Ms. Baburich wanted to mention the article in the Newsletter remembering former council member Mike Sperduto. Dr. Pustorino wrote the article and did a wonderful job.

**WHEMS**

Mr. Drenning advised there were six calls in the borough for the month of October.

**CRIME WATCH (Ms. Donahue)**

Crime Watch had a meeting in October with solid attendance. They have nothing scheduled currently.

**CITIZEN PARTICIPATION**

Ed Olen, 208 Lynnwood Avenue, addressed council to thank the Election Day poll workers. Mr. Olen appreciates their hard work and everything they do to facilitate voting in Chalfant. Mr. Hoover explained that it's a long day for the poll workers and they are always looking for help. Mr. Drenning added that the borough had a great turnout on Election Day. Council then discussed the importance of voting.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Dr. Pustorino explained that the budget needs to be passed before the fiscal year. Motion by Pustorino, seconded by Lilac, to advertise the 2019 Budget. All in favor, motion carries.

Mr. Hoover added that the borough has a balanced budget and there will not be a tax increase.

**ADJOURNMENT**

Motion by Syska, seconded by Drenning, to adjourn at 7:25 p.m. Motion carried.

ATTEST: \_\_\_\_\_  
Borough Secretary                      Council President