

**BOROUGH OF CHALFANT – WORK SESSION**

**February 11, 2020**

PRESENT: Mayor Perry, Dr. Pustorino, Mss. Fullwood, Baburich, Messrs. Hoover, Syska, Royster, Lilac.

ABSENT: None.

The work session began at 7:00 pm and ended at 8:50 pm.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**February 12, 2020**

PRESENT: Mayor Perry, Ms. Baburich, Messrs. Hoover, Syska, Royster, Lilac, Solicitor Evashavik.

ABSENT: None.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Syska, seconded by Baburich, to approve the minutes of the last regular meeting. Motion was unanimous.

Motion by Pustorino, seconded by Royster, to approve the minutes of the 2020 Reorganization Meeting. Motion was unanimous.

Motion by Baburich, seconded by Lilac, to approve the bank balances as read. Motion was unanimous.

Motion by Fullwood, seconded by Syska, to approve for payment of the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Baburich, seconded by Lilac, to approve the Tax Collection report as read. Motion was unanimous.

**MAYOR**

For the month of January, there were 23, 911 calls and 183 regular patrols by F.H.P.D. The majority of the 911 calls were:

- 2 - Med unit assists
- 2 - PFA served
- 2 - Reports of property damage
- 2 - Suspicious persons
- 1 - Report of shots fired

There were no questions from Council.

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**SOLICITOR**

No report.

**FINANCE AND ADMINISTRATION**

Dr. Pustorino advised that the Newsletter will be back from the printer soon and will be sent out to residents in the next few days. 2020 tax collection information is now on the website and will be included in the Newsletter. Time sensitive information will be published on Savvy Citizen.

Dr. Pustorino advised there was no WHSD Municipalities Consortium meeting in January but she provided an update regarding the Dickson school renovation, which will be a preparatory STEAM academy and will open in fall 2020.

Dr. Pustorino advised that the 2020 Annual Reports of Occupancy will be mailed to residents soon. All residents are required by borough ordinance to complete the document annually. This document will provide verification of residency to WHEMS for service coverage.

Dr. Pustorino explained that the 2020 WHHS musical will be Jesus Christ Superstar. The WHHS Performing Arts Department is celebrating 25 years of performances. Chalfant usually places a small advertisement in the musical program to support the department. The cost of ads are \$30 for small, \$55 for medium, and \$80 for large advertisements. Ms. Baburich suggested Chalfant place a large ad this year for the 25th year anniversary.

Motion by Baburich, seconded by Pustorino to place a large ad in the WHHS musical program sponsoring the WHHS Performing Arts Department in the amount of \$80.00. Motion was unanimous.

**PERMITS AND ORDINANCES**

Ms. Baburich advised that there was one occupancy inspection in January; it failed.

There was one dumpster permit issued in January.

There were 43 violations on 11 properties in January:

- 2- Brighton St.
- 2- Elizabeth Ave.
- 2- Highland Ave.
- 2- North Ave.

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2- Parkway Ave.  
1- Rossmore St.

Ms. Baburich noted there were 36 complaints resolved on three properties in January.

**ROADS AND PUBLIC WORKS**

Mr. Syska advised that after speaking with multiple representatives from Duquesne Light, two street lights that were out on North Ave. have now been replaced and are working.

Mr. Hoover advised that the DPW crew are looking for tasks. Mr. Syska suggested they check the storm sewers for debris. Mr. Syska also advised that Borough Engineer, Robert Zischkau, is currently evaluating the intersection at Pinoak Ct. and West St. after multiple complaints about vehicles bottoming out.

**HEALTH AND SANITATION**

Ms. Fullwood made a sign outlining what is and what is not able to be recycled and plans to install the sign next to the recycling cans in the municipal lot at the PSB. Ms. Fullwood explained that there is some trash in with the recycling and asked if she should move it. Mr. Hoover advised that the VFC will handle it.

**PUBLIC SAFETY**

Mr. Royster advised that there were two calls to the Chalfant VFC in January. He read a detailed narrative of each call and the number of members attending.

Mr. Royster explained that the VFC has submitted grant applications at both the federal and state level for new radios.

The VFC plans to hold a sandwich and soup sale at the Community Center during the primary election on April 28. They are also planning a bake sale for that date.

There were no questions from Council.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Lilac advised Hooper Roofing will begin work to the Community Center roof in May or June.

The Port-a-John has been removed from Chalfant Memorial Park and will be back in May.

Motion by Lilac, seconded by Baburich, to pay the invoice from Sports and Recreation Associates in the amount of \$67,045.75 for park rehabilitation. This will ultimately be paid for by the Greenways, Trails and Recreation Program Grant.

Mr. Lilac explained that an electrical line was not buried at proper depth in the park and had to be replaced. This was an unexpected cost that will not be covered by the grant.

Motion by Lilac, seconded by Pustorino, to pay the invoice from Sports and Recreation Associates in the amount of \$2,933.30 for the electrical work to the park. Motion was unanimous.

Mr. Lilac explained that Chalfant is going to borrow money from the Sewer Line Fund to cover the \$67,045.75 invoice from Sports and Recreation Associates. This money will be returned to the account once grant reimbursements are made. Motion by Lilac, seconded by Pustorino, to transfer \$67,045.75 from the Sewer Line Fund to General Fund Checking. Motion was unanimous.

**WHEMS**

Mr. Royster advised that there were four calls to WHEMS in January. He read the dates and a detailed narrative of the incidents.

**CRIME WATCH**

No report

**TAX COLLECTOR**

Ms. Donahue thanked Dr. Pustorino for publishing the tax collection information to the website and Newsletter. She explained that she's had many calls from residents regarding tax collection. Ms. Donahue advised that it is the responsibility of the property owner to notify the appropriate parties of any changes and said that if for some reason a resident does not receive a bill, to please call her and she will be sure a bill is received.

**CITIZEN PARTICIPATION**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Motion by Syska, seconded by Baburich, to adjourn at 7:26 p.m. Motion was unanimous.

ATTEST: \_\_\_\_\_  
Borough Secretary Council President

