

BOROUGH OF CHALFANT – WORK SESSION

August 8, 2023.

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None.

The work session began at 7:00 p.m. and ended at 8:22 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

August 9, 2023

PRESENT: Mayor Perry, Sol. Evashavik, Mss. Fullwood, Hillen, Messrs. Hoover, Royster, Sauter, Lilac.

ABSENT: Ms. Fennell.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Sauter, seconded by Royster, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to approve the bank balances as read. The motion was unanimous.

Motion by Hillen, seconded by Sauter, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

There were 129 routine patrols by the Forest Hills Police Department and 24, 911 calls in July. The majority of the 911 calls were:

7 - Ordinance violations

4 - Fireworks

3 - Loud music

3 - Domestic

2- Parking complaints

2 - Welfare checks

2- Protection from abuse orders served

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There were no questions from Council.

SOLICITOR

No report.

FINANCE AND ADMINISTRATION

Motion by Fullwood, seconded by Lilac to ratify a \$20,000 transfer from the GF MM Account to the GF Checking for the July invoices. The motion was unanimous.

Motion by Fullwood, seconded by Sauter, to transfer \$61,000 from the GF MM Account to the GF Checking to cover the August invoices. The motion was unanimous.

PERMITS AND ORDINANCES

Ms. Hillen advised that two dumpster permits were issued in July; there were no building permits issued. Two Certificates of Occupancy were issued.

Ms. Hillen read a detailed street-by-street list of active code enforcement cases. Ms. Hillen advised that five new cases were opened in July, four cases were closed and 15 cases were continued.

ROADS AND PUBLIC WORKS

No report.

HEALTH AND SANITATION/CHALFANT COMMUNITY DAY

Motion by Hillen, seconded by Lilac, to sign the TCVCOG Vector Agreement for 2023. The cost is \$16,500 for 15 days of vector service plus fuel. Additional days may be purchased at a rate of \$1,100 per day. Chalfant Borough will pay these expenses from the Sewer Line Fund. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to pass Resolution 574 allowing the sale of alcohol on August 19, 2023, for the Chalfant Community Day. The sale of alcohol on borough property will

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only be permitted in Chalfant Servicemen's Memorial Park between the hours of 12 p.m. and 7 p.m. The motion was unanimous.

Motion by Hillen, seconded by Sauter, to pay the remaining balance of \$381 to All About Fun Party Rentals for the bounce house at Community Day. Ms. Fennell paid the \$100 rental deposit directly. The motion was unanimous.

Motion by Hillen, seconded by Royster, to pay the \$700 band fee to Across the Tracks (payable to Brooke Taylor) for their performance at Community Day. The motion was unanimous.

Motion by Hillen, seconded by Sauter, to pay the \$125 fee to Jerry DeMaria for his performance at Community Day. The motion was unanimous.

Ms. Hillen advised that The Community Day Committee has received a \$100 donation from Bob and Randy Zischkau, a \$200 donation from Derrick Royster, a \$200 donation from the Wilkins Elks, and a \$20 donation from Ken Luther. As of the July deposits, the Community Day Committee has received \$2,320 in donations. The Chalfant Community Day will be held on Saturday, August 19th from 12 p.m. to 7 p.m. at the Chalfant Servicemen's Memorial Park.

PUBLIC SAFETY

Mr. Royster advised that there were no calls to the Chalfant VFC in July.

Mr. Royster advised that Council would like to move forward with advertising Ordinance 441, The Service Agreement for the Provision of Fire-Rescue and Related Public Safety Services with the Forest Hills Volunteer Fire Company and Relief Association. Sol. Evashavik interjected and explained that he would like to have a separate ordinance and attach the agreement as an exhibit; if the agreement can be delayed until October, he would recommend delaying advertising the ordinance so he can draft a separate ordinance citing applicable laws.

The motion to advertise will be delayed until the September meeting. Mr. Hoover stressed that he would like the VFC merger and service agreement with Forest Hills to be transparent to the public. The Chalfant VFC has decided to merge with Wilkins VFC #3 while the Forest Hills VFC and Relief Association has won the bid to provide fire service for \$15,000/year plus the

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cost of the increase to Forest Hill's workers' compensation insurance. The contract with Forest Hills VFC will run for two years and begin on January 1, 2024.

WHEMS

Mr. Royster advised there were 12 calls to WHEMS in July. He read the date and outcome of each incident.

Motion by Royster, seconded by Sauter, to transfer \$296.90 from the General Fund MM Account to the WHEMS Account. This was the amount of WHEMS tax collected in July. The motion was unanimous.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac advised that bids would soon be received for the Community Center roof replacement. Mr. Lilac noted that the park is in great shape for the Chalfant Community Day.

Motion by Lilac, seconded by Hillen to pay the Carl's Tree Service invoice in the amount of \$475 for the emergency removal of a tree that was damaged during a storm at Chalfant Servicemen's Memorial Park.

Motion by Lilac, seconded by Hillen, to pay the U.S. Municipal Invoice in the amount of \$96.10 for the purchase of a sign stating that gatherings with more than 10 people require a pavilion rental permit.

CRIME WATCH

Ms. Roche said that the CW currently has 124 members and there is currently a need for five new CW signs. The next CW meeting is tentatively scheduled for October; Ms. Roche advised that Ms. Bouvier would like to invite the Caulfields to speak at the meeting. Mr. Hoover expects the Caulfields to attend Chalfant Community Day and advised speaking with them about it then. Ms. Roche asked if there was an update on the light at the Parkway Steps. Mr. Hoover said there was no update. Ms. Roche asked about the Community Center being opened as a cooling center for residents and said that the CW should have been notified. Mr. Hoover said that it was a last-minute decision to open the Community Center for residents during a recent heatwave and he will keep that in mind.

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TAX COLLECTOR

Ms. Donahue advised that she has no report but asked if Forest Hills includes the fire donation request with their tax mailings. Mr. Hoover said no, Forest Hills VFC has a fund drive, along with various fundraisers including a golf bash, car cruise, and food truck roundup. Chalfant residents will be notified of all events.

CITIZEN PARTICIPATION

Joe Day, a representative from Alcosan, said he was in attendance this evening to drop off postcards with information regarding the Clean Water Assistance Fund which rebates 30% of qualifying residents' sewer bills. Mr. Day advised the Alcosan Open House will be held on September 16th and encouraged residents and elected officials to attend. The event will run from 9 a.m. to 4 or 5 p.m. and is a great time. Mr. Day also advised that representatives from Alcosan plan to set up a table at the Chalfant Community Day.

A resident who asked to remain anonymous in the minutes stated that a borough tree behind his house was damaged during a storm; he is concerned that it is going to collapse and damage his property. Mr. Hoover advised that the DPW will evaluate and address accordingly. Mr. Hoover asked the resident to call the borough when such incidents occur in the future so the borough can address issues in a timely manner. The resident then explained to Council that they've been experiencing ongoing problems with a property near their residence. A discussion about the ongoing code violations at the property ensued between the resident and Council, with Council advising that there is a stack of citations currently before the magistrate that have gone unanswered by the property's owner. Council advised that they are working with other agencies to address the other complaints at the property and that the issue will be handled.

OLD BUSINESS

None.

NEW BUSINESS

Motion by Lilac, seconded by Hillen, to pass Resolution 575 opting into the Allegheny County Community Development Block Grant and Home Investment Partnerships Program for three program years: 2024, 2025, and 2026. The motion was unanimous.

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Motion by Sauter, seconded by Fullwood, to make a civic contribution in the amount of \$100 to sponsor the Braddock Carnegie Library Association's 16th Annual Chili Cook-off. The motion was unanimous

ADJOURNMENT

Motion by Sauter, seconded by Lilac, to adjourn at 7:37 p.m. The motion was unanimous.

ATTEST: _____
Borough Secretary Council President

