

BOROUGH OF CHALFANT – WORK SESSION

December 12, 2023.

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None

The work session began at 7:00 p.m. and ended at 8:04 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

December 13, 2023

PRESENT: Mayor Perry, Sol. Evashavik, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Royster, Lilac.

ABSENT: Mr. Sauter

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Hillen, seconded by Fullwood, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Fennell, seconded by Lilac, to approve the bank balances as read. The motion was unanimous.

Motion by Hillen, seconded by Royster, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Fennell, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

Mayor Perry asked for a moment of silence for the passing of former mayor, Steve Orosz. Mr. Orosz was a lifelong Chalfant resident who served both his country and his community.

There were 155 routine patrols by the Forest Hills Police Department and 25, 911 calls in November. The majority of the 911 calls were:

5 - Suspicious incidents

4 - Animal complaints

3 - Domestic

3 - Calls for information

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SOLICITOR

No report.

FINANCE AND ADMINISTRATION

No report.

PERMITS AND ORDINANCES

Ms. Hillen advised that no dumpster or building permits were issued in November. There were two initial occupancy inspections and one reinspection; two certificates of occupancy were issued in November.

Ms. Hillen read a detailed street-by-street list of active code enforcement cases. Ms. Hillen advised that two new cases were opened in November, five were closed, and 19 were continued.

ROADS AND PUBLIC WORKS

Motion by Hillen, seconded by Fennell, to transfer \$54,056.44 from the Highway Aid Account to the General Fund Checking. The total street lighting cost for 2023 is \$12,107.69 and the local share of the CD 47 Lynnwood Reconstruction was \$41,948.75. The motion was unanimous.

HEALTH AND SANITATION/CHALFANT COMMUNITY DAY

Motion by Fennell, seconded by Hillen, to pay Urban Construction Services invoices in the amounts of \$5,800.00 for the storm inlet replacement at Elizabeth Ave. and West St. and \$3,500.00 for the repair of a sinkhole in the vicinity of 105 West St. The motion was unanimous.

Motion by Fennell, seconded by Lilac, to transfer \$32,844.00 from the Sewer Line Fund to the General Fund Checking to cover the 2023 sewer expenses. This amount includes sewer and consent decree-related fees from Municipal Engineer, Robert Zischkau, fifty percent of Ms. Fennell's salary, and twenty percent of Ms. Schwoegl's salary. This also includes the aforementioned Urban Construction Services December invoices totaling \$9,300 for the storm

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inlet replacement at Elizabeth Ave. and West St. and the sinkhole repair at 105 West St. The motion was unanimous.

Ms. Fennell advised the Light Up the Borough Holiday Decorating Contest will be held on December 21st. Santa, Mrs. Claus, and the Grinch will be passing out treats to residents from 5 to 7 p.m. and neutral judges will judge the holiday displays from 7 to 9 p.m. First place will be a \$200 cash prize and second and third place winners will be awarded gift cards. The event is sponsored by Chalfant Council. Ms. Fennell explained that it will be a really fun night and thanked Ms. Hillen for all of her help. Mr. Hoover said he applauds Ms. Fennell and Ms. Hillen for putting the contest together.

PUBLIC SAFETY

Mr. Royster explained that the Chalfant VFC is no longer in service and Forest Hills VFC is now providing service to Chalfant. Ms. Fullwood asked if the Chalfant VFC is officially closed. Sol. Evashavik explained that they still exist legally until the merger with Wilkins VFC #3 is complete, but that they are no longer in service. Mr. Hoover added that they no longer receive or respond to calls.

WHEMS

Mr. Royster advised that there were four calls to WHEMS in November. He read the date and outcome of each incident.

Motion by Royster, seconded by Hillen, to transfer \$45.45 from the General Fund MM Account to the WHEMS Account. This was the amount of WHEMS tax collected in November. The motion was unanimous.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac said that he has been trying to get the electrician to come and fix an exterior light that was replaced under the Duquesne Light LED rebate program last year has a broken seal and gets water in it. He will continue to reach out.

Motion by Lilac, seconded by Fullwood, to pay the Likar Roofing invoice in the amount of \$78,560.00 for the Community Center Roof Replacement. This invoice was paid with the end of November invoices last month per an expedited request from Borough Engineer, Robert

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Zischkau. This expense will be submitted for reimbursement to the Commonwealth Financing Authority under the terms of the Local Share Account grant. The motion was unanimous.

Motion by Lilac, seconded by Hillen, to ratify a transfer from the GF MM Account to the GF Checking in the amount of \$79,000.00 to cover the cost of the Likar Roofing invoice. The motion was unanimous.

Mr. Lilac and members of Council expressed gratitude for Borough Secretary, Stephanie Schwoegl.

CRIME WATCH

Ms. Roche read a note from Ms. Bouvier thanking Council and the Chalfant VFC for the beautiful flowers for her father's service. She also thanked Mayor Perry and Senator Costa for their love, support, and kind words. Two floral baskets from former Mayor Orosz's service were placed at the North Avenue Memorial to honor veterans. Mr. Hoover thanked Ms. Roche and said that Mr. Orosz will be missed. Members of Council expressed their condolences. Mr. Royster said that Mr. Orosz was a treasure.

TAX COLLECTOR

Ms. Donahue advised that December is the final month to pay the borough tax at the penalty rate. Delinquencies will be turned over to Jordan Tax Service in the second week of January.

CITIZEN PARTICIPATION

Doris Libell, 127 Lynnwood Avenue, thanked Council for their work over the past year. Ms. Libell thanked Ms. Fennell and Ms. Hillen for the decorating contest, she thinks it's wonderful for the community. Ms. Libell also thanked Ms. Hillen for the work she's done with Code Enforcement getting issues on her street addressed and asked Ms. Hillen to please keep up the good work. Ms. Libell then advised that there is a pothole on Fairview that is sinking and getting worse and she doesn't want to see anyone get a flat tire

Cindy Roche, 206 Fairview, added that there is an area in the 100 block of Fairview where the water company did some work and patched the street that has also sunk. Mr. Hoover said he would have the DPW address both issues tomorrow.

