

## **BOROUGH OF CHALFANT – WORK SESSION**

**January 10, 2023**

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None.

The work session began at 7:00 pm and ended at 8:45 pm.

## **BOROUGH OF CHALFANT - REGULAR MEETING**

**January 11, 2023**

PRESENT: Mayor Perry, Mss. Fullwood, Fennell, Messrs. Hoover, Sauter, Royster, Lilac, Sol. Evashavik

ABSENT: Ms. Hillen

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Sauter, seconded by Fennell, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Fullwood, seconded by Royster, to approve the bank balances as read. The motion was unanimous.

Motion by Sauter, seconded by Fennell, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to approve the Tax Collection report as read. The motion was unanimous.

## **MAYOR**

There were 176 routine patrols by the Forest Hills Police Department and 49, 911 calls in December. The majority of the 911 calls were:

- 5- Mental health calls
- 3- Parking complaints
- 2- Med unit assists
- 2- Ordinance violations
- 2- Welfare checks
- 2- Neighbor disputes
- 2- Domestic
- 2- Calls for information

**SOLICITOR**

No report.

**FINANCE AND ADMINISTRATION**

No report.

**PERMITS AND ORDINANCES**

Ms. Fullwood advised that no building permits were issued in December. There were two Certificates of Occupancy issued in December.

Ms. Fullwood read a detailed street-by-street list of active code enforcement cases, including the open citations/private criminal complaints currently before the magistrate. Ms. Fullwood advised that four new cases were opened in December, 15 cases were closed, and 24 cases were continued.

Ms. Fullwood explained that residents may begin noticing that some neighbors will have bright neon green door hangers on their doors. These will be hung by our code enforcement officer as a courtesy to remind the homeowner/resident of any minor problems occurring at that address and gives the homeowner/resident a week or so to render the problem.

Motion by Fullwood, seconded by Sauter, to purchase 1,000 code enforcement courtesy notice door hangers from Artistagraphics at a cost of \$289.00. The motion was unanimous.

**ROADS AND PUBLIC WORKS**

Motion by Sauter, seconded by Fennell, to ratify the 2022 Liquid Fuels transfer amount for December 2022. The total street lighting cost for 2022 was \$11,499.21. This amount was transferred from the Highway Aid/Liquid Fuel Account to the General Fund Checking Account before the December 31st deadline. The motion was unanimous.

**HEALTH AND SANITATION**

No report.

**PUBLIC SAFETY**

Mr. Royster advised that there were three incidents reported by the VFC in December. Mr. Royster read a detailed summary of the calls and provided the number of VFC members attending.

**WHEMS**

Mr. Royster advised there were 14 calls to WHEMS in December. He read the date, location, and outcome of each incident.

Motion by Royster, seconded by Sauter, to transfer \$3.59 from the General Fund MM account to the WHEMS Account. This was the amount of WHEMS tax collected in December.

Motion by Royster, seconded by Lilac, to transfer \$11,683.23 from the WHEMS Account to the GF MM Account. This was the total amount of WHEMS tax collected in 2022.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Lilac advised that the LED Lighting upgrade at the Public Safety Building, Community Center, and refreshment stand is complete. The lights look good on the interior and exterior. Mr. Lilac advised that he will check in with Senator Costa regarding the LSA grant for the Community Center and the park grant.

Motion by Lilac, seconded by Fennell to pay Commercial Green Solutions' invoice in the amount of \$4,296.78 for the LED upgrade at the PSB and Community Center. The total invoice for the project was \$21,483.92, of which, \$17,187.14 will be paid by Duquesne Light under their Energy Efficiency Rebate Program. The total cost of the borough's share of the project was \$197.36 more than the original proposal due to additional work required to complete the project.

**CRIME WATCH**

Ms. Roche reported that there were no new members to the online Crime Watch group. The Crime Watch is hoping to host several fundraisers for the organization in 2023. The next CW meeting is tentatively scheduled for March or April, more information will be provided soon. Ms. Roche also requested a list of new residents to provide to the Welcome Committee.

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**TAX COLLECTOR**

No report.

**CITIZEN PARTICIPATION**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Motion by Lilac, seconded by Fennell, to adjourn at 7:22 p.m. The motion was unanimous

ATTEST: \_\_\_\_\_  
Borough Secretary Council President

