

BOROUGH OF CHALFANT – WORK SESSION

January 9, 2024

PRESENT: Ms. Fullwood, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: Mayor Perry, Mss. Hillen, Fennell

The work session began at 7:00 p.m. and ended at 8:20 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

January 10, 2024

PRESENT: Sol. Evashavik, Mss. Fullwood, Fennell, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: Mayor Perry, Ms. Hillen.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Fullwood, seconded by Fennell, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Sauter, seconded by Lilac, to approve the bank balances as read. The motion was unanimous.

Motion by Royster, seconded by Lilac, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Sauter, seconded by Fullwood, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

No report.

SOLICITOR

No report.

FINANCE AND ADMINISTRATION

Ms. Fullwood advised that the 2022 municipal audit was completed last month and the DCED report was filed with the state. Motion by Fullwood, seconded by Fennell, to advertise the summary results and availability of the Borough audit report. The motion was unanimous.

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Motion by Fullwood, seconded by Sauter, to pay Liberty Mutual's invoice in the amount of \$100.00 for Ms. Fullwood's 2024 treasurer's bond renewal. The motion was unanimous.

PERMITS AND ORDINANCES

Ms. Fullwood advised that no dumpster or building permits were issued in December. There were four occupancy inspections conducted with one certificate of occupancy issued and one temporary certificate of occupancy issued.

Ms. Fullwood read a detailed street-by-street list of active code enforcement cases. Ms. Fullwood advised that four new cases were opened in December, no cases were closed, and 24 cases were continued. There are 11 citations with the magistrate and seven cases are awaiting hearings.

ROADS AND PUBLIC WORKS

Mr. Sauter gave kudos to the DPW for their response to the first snow of the season. Mr. Sauter noted that the DPW consistently does a great job clearing the roads.

PUBLIC SAFETY

No report.

WHEMS

Mr. Royster advised that there were two calls to WHEMS in December. He read the date, street, and outcome of each incident.

Motion by Royster, seconded by Fullwood, to transfer \$11,753.28 from the WHEMS account to the General Fund MM Account. This was the total amount of WHEMS tax collected in 2023. The motion was unanimous.

HEALTH AND SANITATION/COMMUNITY EVENTS

Ms. Fennell advised that everything is moving along according to schedule.

Ms. Fennell said that she is excited to announce that she and Ms. Hillen are working on a community Easter event planned for March 24, 2024, at the Chalfant Community Center.

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The event will feature an Easter egg hunt, an appearance by the Easter Bunny, and will be sponsored by Council and Chalfant Crime Watch.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac wished everyone a happy New Year. Mr. Lilac advised that the light at the Community Center is now functioning correctly. Bids are expected to go out soon for a new HVAC system for the Community Center which will be paid for with the LSA grant. Mr. Lilac explained that there was a leak in the roof above the borough office at the Public Safety Building. Hooper Roofing is scheduled to evaluate the problem next week; the roof was recently replaced and is under warranty. Mr. Lilac said he plans to clean the carpets at the Community Center and PSB.

CRIME WATCH

Ms. Roche explained that there are some new members to the Crime Watch page on the Nextdoor app. The CW has been receiving complaints about coyotes in the neighborhood. Mr. Hoover advised that there unfortunately is not much that the borough can do to address the coyotes. He advised residents to watch their small animals while they are outside.

TAX COLLECTOR

No report.

CITIZEN PARTICIPATION

Cindy Roche, 206 Fairview Ave., thanked Council for their quick response to the potholes on Fairview Ave. and Brighton St.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Hoover advised that there is concern about the on-street parking in the borough. Many residents are not using their driveways and off-street parking areas; they are instead parking on the street. It is becoming difficult for the snow plows and emergency response vehicles to navigate borough streets. Chalfant Council is requesting that residents make an effort to address the problem on their own, and park in their driveways. If the situation continues, Council will be

