

BOROUGH OF CHALFANT – WORK SESSION

January 7, 2025

PRESENT: Mayor Perry, Mss. Fullwood, Sivak, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: Ms. Hillen

The work session began at 7:00 p.m. and ended at 7:52 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

January 8, 2025

PRESENT: Sol. Evashavik, Mayor Perry, Mss. Fullwood, Sivak, Messrs. Hoover, Royster, Lilac, and Forest Hills VFC Fire Chief, Mr. Colella.

ABSENT: Ms. Hillen, Mr. Sauter.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Fullwood, seconded by Lilac, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Fullwood, seconded by Sivak, to approve the bank balances as read. The motion was unanimous.

Motion by Lilac, seconded by Royster, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

The majority of the 911 calls in December were:

6 - EMS calls

5 - Domestic

4- Parking complaints

2 - Animal complaints

Mayor Perry said he did not have the opportunity to speak to Chief Williams personally but will do so. There were no questions from Council.

SOLICITOR

No report.

FINANCE AND ADMINISTRATION

Motion by Fullwood, seconded by Sivak, to pay the TCVCOG invoice in the amount of \$40.00 for Mr. Hoover's attendance at the 12/12 TCVCOG Board Meeting Dinner. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to pay Liberty Mutual's invoice in the amount of \$100 for Ms. Fullwood 2025 bond renewal. The motion was unanimous.

Motion by Fullwood, seconded by Sivak to pay the borough Citizen Bank credit card invoice in the amount of \$339.00. Of that amount, \$219.00 is for three rolls of stamps and \$120.00 is for the attendance of Mr. and Mrs. Lilac at the annual ACBA Dinner. Registration for the dinner had to be completed online. Mr. Lilac submitted a \$60.00 check to the borough as reimbursement for Mrs. Lilac's registration fee, which is reflected in the borough's December deposits. The motion was unanimous.

Ms. Fullwood advised that she is organizing the Newsletter for publication next week. If anyone has a contribution or suggestions for content, please let her know.

PERMITS AND ORDINANCES

Motion by Fullwood, seconded by Royster, to sign the 2025 Turtle Creek Valley Council of Governments Code Enforcement Collaborative Membership Agreement. Chalfant's costs for 2025 will be \$29,347.85 contingent on East McKeesport and Wall's participation in the program. The motion was unanimous.

Ms. Fullwood advised that no building, dumpster, or solicitation permits were issued in December.

There were two occupancy inspections, both with violations. One temporary certificate of occupancy was issued.

There were eight cases closed in December, nine cases were opened, and 103 cases were continued.

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There were 37 citations pending through December 31, 2024.

ROADS AND PUBLIC WORKS

Mr. Hoover advised that Mr. Sauter is on a fire call. Mr. Hoover noted progress by the DPW and said snow removal is ongoing in the borough.

Motion by Lilac, seconded by Fullwood, to advertise Ordinance 445, an ordinance repealing Ordinance 411, establishing new regulations related to street openings and restoration, and authorizing the borough to charge permit fees and establish bonding requirements. The motion was unanimous.

PUBLIC SAFETY AND WHEMS

Motion by Royster, seconded by Lilac, to transfer \$90.50 from the GF MM Account to the WHEMS MM Account. This was the amount of WHEMS Tax collected in December. The motion was unanimous.

Motion by Royster, seconded by Sivak, to 1,994.16 from the WHEMS MM Account to the GF MM Account. This was the total WHEMS tax collected in 2024. The motion was unanimous.

Mr. Royster advised that there were six calls to WHEMS in December. He read the date, street, and outcome of each incident.

Mr. Colella advised that there was one incident reported from the Forest Hills VFC in December and 19 calls total for 2024. Mr. Colella advised that the Forest Hills VFC was glad to participate in Chalfant's Light Up the Borough Holiday Decorating Contest. He said the VFC would like to continue to be included in Chalfant's future events.

ALCOSAN

Motion by Royster, seconded by Fullwood, to pay the Urban Construction Services, LLC invoice in the amount of \$3,570.00 for catch basin repair at Parkway Ave. and Brighton St. as recommended by Borough Engineer, Robert Zischkau. The motion was unanimous.

Motion by Royster, seconded by Lilac, to transfer \$3,570.00 from the Sewer Line Fund to the GF Checking Account to cover the expense. The motion was unanimous.

HEALTH AND COMMUNITY ENGAGEMENT

Ms. Sivak thanked the Forest Hills VFC and Police for volunteering their time for Light Up Night. Ms. Sivak said that the kids loved it and Chalfant will do it again next year. Mr. Hoover asked what the next event will be and Ms. Sivak advised that she is looking to plan an egg hunt for Easter. More information will be available closer to the date.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac said the new standby generator requires a gas line upgrade at the Community Center. Mr. Lilac and Mr. Hoover discussed meeting with the Forest Hills VFC to get them access to the Community Center, show them around the facility, and get them acclimated.

CRIME WATCH

Ms. Bouvier explained that she submits a confidential CW report monthly to members of Council and the Mayor. For anyone reading the minutes who has reported an issue to CW, Ms. Bouvier wants them to be aware that their concerns are being passed to the appropriate party. Ms. Bouvier said that residents often don't want to call the police themselves for various reasons. Ms. Bouvier suggested including information about on-street parking in the next newsletter. She said courtesy is nice, but residents don't own public roadways and she doesn't think it is appropriate to tie up the police with parking issues. Ms. Bouvier thanked the Forest Hills VFC for attending Light Up Night and thanked Mr. Lilac for moving her father's memorial bench for the winter. Mr. Hoover thanked Ms. Bouvier for her report.

TAX COLLECTOR

Ms. Donahue advised that the 2024 taxes will be closed on January 31st and delinquent accounts will be turned over to Jordan Tax Service for collection.

CITIZEN PARTICIPATION

None.

OLD BUSINESS

None.

