

BOROUGH OF CHALFANT – WORK SESSION

June 13, 2023.

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Royster, Lilac.

ABSENT: Mr. Sauter

The work session began at 7:00 pm and ended at 8:47 pm.

BOROUGH OF CHALFANT - REGULAR MEETING

June 14, 2023

PRESENT: Mayor Perry, Mss. Fullwood, Fennell, Hillen, Messrs. Hoover, Royster, Lilac.

ABSENT: Sol. Evashavik, Mr. Sauter.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Mr. Hoover congratulated Mayor Perry on receiving the PSAB's Trustees' Award for 45 years of service to the community of Chalfant. Mr. Hoover said it is a huge accomplishment.

Motion by Fullwood, seconded by Fennell, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Hillen, seconded by Lilac, to approve the bank balances as read. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fennell, seconded by Royster, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

There were 144 routine patrols by the Forest Hills Police Department and 26, 911 calls in May. The majority of the 911 calls were:

2 - Alarm calls

2 - Domestic

2 - Med unit assists

2 - Neighbor disputes

2 - Parking complaints

2 - Traffic stops

There were no questions from Council

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SOLICITOR

No report.

FINANCE AND ADMINISTRATION

Ms. Fullwood advised that the newsletter will go out this week. Future editions will be by subscription only. Please call or email the borough office to subscribe. Ms. Fullwood asked residents to please reach out with any suggestions or proposed content. Ms. Fennell asked Ms. Fullwood if she would like to include events from the Elks. Ms. Fullwood said yes, she's always looking for local things for residents to do to include in the newsletter.

Motion by Fullwood, seconded by Lilac, to pay the borough's Citizen's Bank credit card invoice in the amount of \$260.52 for envelopes, labels, and stamps. The motion was unanimous.

Motion by Fullwood, seconded by Royster, to reimburse Mayor Perry in the amount of \$599.97 for expenses incurred attending the PSAB Annual Conference in Hershey. The motion was unanimous.

Motion by Fullwood, seconded by Hillen, to transfer \$5,000 from the GF MM Account to the GF Checking to cover the cost of the May invoices. The motion was unanimous.

PERMITS AND ORDINANCES

Ms. Hillen advised that two dumpster permits were issued in May; there were no building permits issued. One temporary Certificate of Occupancy was issued.

Ms. Hillen read a detailed street-by-street list of active code enforcement cases, including the open citations/private criminal complaints before the magistrate. Ms. Hillen advised that 11 cases were closed in May.

ROADS AND PUBLIC WORKS

Motion by Hillen, seconded by Lilac, to sign the 2023 Street Sweeping Agreement with Steel Rivers COG. The program runs from May 8th to October 31st at a cost of \$95/hour. The motion was unanimous.

Bids were opened on May 23rd for CD 48 Pin Oak Court Reconstruction. The low bid was from El Grande Industries in the amount of \$32,925.50. The current funding available is \$28,018.

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There will be a local share of \$4,907.50 for the project. Motion by Hillen, seconded by Fennell, to accept El Grande Industries' bid in the amount of \$32,925.50. The motion was unanimous

HEALTH AND SANITATION

Ms. Fennell provided an update on planning for the Community Day. The Community Day Committee has a super fun day planned for this year which will include Elroy the Elk from the Wilkins Township Elks, numerous food vendors and food trucks, games for kids and adults, a brewery that plans to donate \$1 back to the Community Day Fun for every beer sold, face painting, jewelry making, three great bands and a DJ that will act as MC for the event. Mr. Hoover noted that Ms. Fennell is doing a very nice job leading the Committee and planning the day.

The Community Day Committee has received a \$100 donation from Pro-Texx Spray on Bedliners and a \$100 donation from Tugboats. The current total funding available for Community Day is \$1,475.

Motion by Fennell, seconded by Lilac, to pay the Urban Construction Services invoice in the amount of \$6,025 for the storm inlet rehabilitations in the vicinity of 111 Shadeland Avenue. The motion was unanimous.

Motion by Fennell, seconded by Royster, to transfer \$6,025 from the Sewer Line Fund to the General Fund Checking to cover the cost of the Shadeland storm inlet rehabilitation. The motion was unanimous.

Motion by Fennell, seconded by Lilac, to pay the invoice from Forest Hills for the Alcosan Regional Trunk Sewer Takeover repairs in the amount of \$23,473.90. The motion was unanimous.

Motion by Fennell, seconded by Hillen, to transfer \$23,473.90 from the Sewer Line Fund to the General Fund Checking to cover the cost of the Alcosan Regional Trunk Sewer Takeover repairs. The motion was unanimous

Ms. Fennell noted that more donations have been received since the May deposits and will be listed at the July meeting.

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PUBLIC SAFETY

Mr. Royster advised that there were two calls to the Chalfant VFC in May. He read a detailed narrative of each call and the number of members attending.

Mr. Hoover said that it has come to his attention that people have said that the reason the Chalfant VFC is closing is because the borough couldn't afford to keep it open and that is false. The Chalfant VFC is closing because of the lack of volunteers.

WHEMS

Mr. Royster advised there were seven calls to WHEMS in May. He read the date and outcome of each incident.

Motion by Royster, seconded by Lilac, to transfer \$1,158.25 from the General Fund MM Account to the WHEMS Account. This was the amount of WHEMS tax collected in May. The motion was unanimous.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac advised that he tried to get an exemption for the backflow test at the park but was told that it will need to be done. Mr. Lilac is going to try to do all three backflow tests, at the PSB, Community Center, and Park, at the same time.

Motion by Lilac, seconded by Hillen, to sign Demolition Slums and Blight Resolution 572 for the Act 152 Demolition Grant Application for 117 West St. The motion was unanimous.

Motion by Lilac, seconded by Fennell, to sign concurring Resolution 573 requesting \$15,000 in CDBG funding for the demolition of 117 West. St. The motion was unanimous.

CRIME WATCH

Ms. Bouvier gave an update on Crime Watch membership and said they are thinking of purchasing signs for the park to amplify park rules. Mr. Hoover advised that the DPW would hang them for the CW, but that the signs need to say that they are sponsored by Crime Watch, not the borough. Ms. Bouvier thanked Council and Mayor Perry for their attendance at the recent CW meeting with the county sheriff's office. 45 residents attended the meeting. Ms. Bouvier said that she would invite Deputy Lewis back next year. Ms. Bouvier said that Council and CW

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recently partnered to show appreciation to the Forest Hills police by buying them lunch. She also thanked Ms. Fullwood for the wreath she made for the F.H. P.D. Ms. Bouvier asked if the borough heard back from Duquesne Light regarding the streetlight over the Parkway Steps. Mr. Hoover said no, they have not gotten back to the borough yet. Ms. Bouvier asked about the park and the grant the borough requested from Senator Costa. Mr. Lilac advised that Chalfant is still waiting to hear from Senator Costa's office. Ms. Bouvier asked about the car with the graffiti on North Ave. Mr. Hoover reported that police are aware of the car and said it is legal. Ms. Bouvier mentioned other park-related concerns, including a recent large gathering of people. Mr. Hoover advised that the gathering did not have a permit, but that the park pavilion was not otherwise rented so it was available for use. Police responded when the gathering did not disperse after dark and asked them to leave. Ms. Bouvier asked Council about a dog-related incident that was posted to social media where abuse was suspected. Council advised Ms. Bouvier to call the police if she witnesses any concerning behavior.

TAX COLLECTOR

Ms. Donahue advised that June 30th is the deadline for the face value borough tax payment. Reminders have gone out to residents on Savvy Citizen and on the borough's Facebook page. WHSD school tax bills will be mailed on July 1st.

CITIZEN PARTICIPATION

Doris Libell, 127 Lynnwood Ave., said that the gathering at the park was large and should have required a permit with two people held as the responsible party; Ms. Libell said that if there's an issue at the park, police should hold the actors responsible. Council discussed permit requirements; currently, if the pavilion has not been rented by a resident or an individual sponsored by a resident, it is available for use by the public. Mr. Hoover reiterated that the police addressed the situation as they saw appropriate.

Ms. Bouvier, 101 Highland Ave., said that she felt uneasy at the park and that people are smoking there and using bad language. Mr. Hoover said that if awarded, Council would like to use some of the park grant money to clear out some of the trees and make the park more open, which should address some of Ms. Bouvier's safety concerns. Mayor Perry said that it bothers him that the police were unable to address some of the issues at the park and that a sit down with Chief Williams is overdue

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OLD BUSINESS

None.

NEW BUSINESS

Mr. Lilac explained that there is a borough tax refund request from Tax Collector, Carol Donahue.

Motion by Lilac, seconded by Hillen, to refund Ronald Humberson in the amount of \$8.44 for overpayment of borough taxes for 203 North Avenue. The motion was unanimous.

ADJOURNMENT

Motion by Lilac, seconded by Fennell, to adjourn at 8:-04 p.m. The motion was unanimous.

ATTEST: _____
Borough Secretary Council President

