

BOROUGH OF CHALFANT – WORK SESSION

March 11, 2025

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Sivak, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None.

The work session began at 7:00 p.m. and ended at 8:13 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

March 12, 2025

PRESENT: Sol. Evashavik, Mayor Perry, Mss. Fullwood, Hillen, Sivak, Messrs. Hoover, Royster, Lilac.

ABSENT: Mr. Sauter.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Hillen, seconded by Lilac, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Fullwood, seconded by Sivak, to approve the bank balances as read. The motion was unanimous.

Motion by Royster, seconded by Hillen, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Lilac, seconded by Sivak, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

There were 180 routine patrols by the Forest Hills Police Department and 25 911 calls in February. The majority of the 911 calls were:

3- EMS calls

3 - Assists to other agencies

2- Abandoned vehicles

2- Animal complaints

2- Suspicious incidents

There were no questions from Council

SOLICITOR

No report.

FINANCE AND ADMINISTRATION

Motion by Fullwood, seconded by Hillen, to transfer \$48,000 from the GFMM Account to the GF Checking to pay the March invoices. The motion was unanimous.

Motion by Fullwood, seconded by Sivak, to pay the Allegheny League of Municipalities (ALOM) invoice in the amount of \$265.00 for Mr. Hoover's meal plan at the 2025 ALOM Conference. A meal plan is required to be purchased with all registrations. The motion was unanimous.

Motion by Fullwood, seconded by Lilac, to pay the borough's Citizen Bank credit card invoice in the amount of \$275.00 for Mr. Hoover's 2025 ALOM Conference registration. The motion was unanimous.

Motion by Fullwood, seconded by Hillen, to pay the Christie and Associates invoice in the amount of \$12,290.00 for the borough's 2025 insurance policy, which was renewed on March 5th. The motion was unanimous

Ms. Fullwood advised that she is currently working on the newsletter and it is expected to be published in about a week. If anyone has anything to contribute, please reach out.

PERMITS AND ORDINANCES

Ms. Hillen advised that nine cases were opened in February, 13 cases were closed, and 88 cases were continued.

There were four initial occupancy inspections; two with violations, and two Certificates of Occupancy were issued.

There were no dumpster or building permits issued in February. Two solicitation permits were issued in February: IGS Energy and National Renewable Energy Products. IGS' permit will run through May 12th and National Renewable Energy's permit will run through April 12th.

ROADS AND PUBLIC WORKS

Mr. Hoover explained that Mr. Sauter was dealing with an emergency and unexpectedly could not be here tonight. Mr. Hoover advised that the DPW will complete line painting in the borough as soon as possible. Mr. Hoover also stated that he spoke with the DPW and requested that they get the baseball field at the park looking like a baseball field again.

Motion by Hillen, seconded by Lilac, to pass Resolution 583, amending the fee schedule (Appendix A) for Ordinance 445, the 2025 Street Opening Ordinance, to include a power pole replacement fee of \$200.00 as recommended by borough engineer, Robert Zischkau. The motion was unanimous.

PUBLIC SAFETY AND WHEMS

Mr. Royster advised that there were seven calls to WHEMS in February. He read the street, date, and outcomes of each call.

There were no calls to the Forest Hills VFC in February.

Motion by Royster, seconded by Fullwood, to issue a reimbursement payment to WHEMS in the amount of \$317.00 for the borough's share of the garage remotes at the Public Safety Building. This expense was discussed and approved by Council at the regular February meeting. The motion was unanimous.

ALCOSAN

No report.

HEALTH AND COMMUNITY ENGAGEMENT

Ms. Sivak reminded residents that the Chalfant Easter Egg Hunt will be held on Saturday, April 12, from 1:00 p.m. to 3:00 p.m. at the Chalfant Community Center. Ms. Sivak advised that she posted fliers around the borough; she asked everyone to please share and like the event on Facebook to help get the word out.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Lilac wished everyone a happy St. Patrick's Day. Mr. Lilac advised that the pad outside of the Community Center is getting fixed; the gas line had to be upgraded to accommodate the addition of the new standby generator.

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Motion by Lilac, seconded by Fullwood, to pay the Air Systems Heating and Cooling invoice in the amount of \$175.00 for a service call for the furnace at the Community Center. The motion was unanimous.

Motion by Lilac, seconded by Sivak, to pay the R.C. Watt invoice in the amount of \$27,673.00 for the standby generator installation at the Community Center as recommended by Borough Engineer, Robert Zischkau. Funding for the project will be reimbursed from the Commonwealth Financing Authority grant. The motion was unanimous.

Mr. Lilac and Mr. Hoover reminded residents that the street sweeper is scheduled to be in the borough on Thursday, April 3rd. Please utilize off-street parking where available.

CRIME WATCH

Ms. Roche advised that the CW report was emailed to members of Council and Mayor Perry. Redd Up Day is scheduled for April 26th with a rain date of April 27th.

TAX COLLECTOR

Ms. Donahue advised that the 2025 Chalfant Borough Property Tax bills have been mailed. If residents did not receive their bill, please reach out.

CITIZEN PARTICIPATION

Doris Libell, 127 Lynnwood Avenue, expressed frustration at garbage cans placed out too early in the borough and garbage left out after collection. She cited the building across the street from her as being an ongoing problem and asked if there's not anything that can be done against the owners? Ms. Hillen advised that Code Enforcement is aware of the situation and that the owner has been cited. Ms. Libell asked if a sheriff will come to the property to address the issue? Solicitor Evashavik stated that the most that can be done is that the court could fine them the maximum penalty but rarely do magistrates issue maximum fines unless the defendant is a repeat offender. Sol. Evashavik explained repeat offenders may have fines levied against them as high as \$50,000, but often the landlords will appeals those fines and they end up being reduced. When Code Enforcement sends Notices of Violations to the property owner, the notice details the violation and cites the ordinances it violates. Ms. Libell stated that there was some mess left behind from the recent storms; she's also concerned about the appearance of the flags at the North Avenue Memorial. Mr. Hoover explained that he already has the new flags but is waiting for better weather. Ms. Libell asked about potholes and patching the borough streets. Mr. Hoover explained patching will occur when the hot patch companies are distributing in mid-April.

