

**BOROUGH OF CHALFANT – WORK SESSION**

**March 10, 2026**

PRESENT: Mayor Lilac, Mss. Fullwood, Hillen, Sivak, Bissell, Messrs. Hoover, Sauter, Royster.

ABSENT: None.

The work session began at 7:00 p.m. and ended at 8:02 p.m.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**March 11, 2026**

PRESENT: Mayor Lilac, Mss. Fullwood, Hillen, Sivak, Bissell Messrs. Hoover, Sauter, Royster, Sol. Evashavik

ABSENT: None.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Hillen, seconded by Sivak, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Sauter, seconded by Fullwood, to approve the bank balances as read. The motion was unanimous.

Motion by Bissell, seconded by Hillen, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Royster, to approve the Tax Collection report as read. The motion was unanimous.

**MAYOR**

Mayor Lilac advised that there were 160 patrols by the Forest Hills Police Department in February. The majority of 911 calls were:

- 3- Animal complaints
- 2- Suspicious incidents
- 1- Disabled vehicle

Mayor Lilac gave a shout-out to our military at home and overseas and to volunteer firefighters for their dedication to their communities and for volunteering their time away from their families. Mayor Lilac explained that he saw volunteer firemen at their best at the recent fire at the Wroblewski house, and acknowledged council members Mr. Hoover and Mr. Sauter, both firemen at Wilkins Township VFC #3.

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Mayor Lilac encouraged residents to lock their car doors, especially this time of year. Many municipalities, including Chalfant, have had problems with people rummaging through cars. Mr. Hoover explained that there is a section on the Annual Report of Occupancy where residents with security cameras can state their willingness to turn footage over to the police when incidents such as car break-ins occur. That information will be turned over to FH PD and may be used to aid police investigations.

There were no questions from Council.

**SOLICITOR**

No report.

**FINANCE AND ADMINISTRATION**

Motion by Fullwood, seconded by Hillen, to transfer \$62,000.00 from the GFMM Account to the GF Checking to cover the March invoices. The motion was unanimous.

Motion by Fullwood, seconded by Sauter, to pay the Turtle Creek Valley Council of Governments invoice in the amount of \$60.00 for Ms. Schwoegl's attendance at the annual dinner on February 20th. The motion was unanimous.

Motion by Fullwood, seconded by Sivak, to pay the Allegheny League of Municipalities (ALOM) invoice in the amount of \$230.00 for Mr. Hoover's meal plan at the 2026 ALOM Conference. A meal plan is required to be purchased with all registrations. The motion was unanimous.

Motion by Fullwood, seconded by Bissell, to pay the borough's credit card invoice in the amount of \$318.04. Of that amount, \$275.00 is for Mr. Hoover's ALOM Conference registration, \$23.20 is for postage related to the condemnation of 137 Parkway Avenue, and \$19.84 is for a nameplate for Mayor Lilac. The motion was unanimous.

Motion by Fullwood, seconded by Hillen, to pay the Christie and Associates' invoice in the amount of \$15,705.00 for the borough's 2026 insurance policies. The motion was unanimous.

Ms. Fullwood advised that she is working on the spring edition of the newsletter. If anyone has anything to contribute, please send it to her this week.

**PERMITS AND ORDINANCES**

Ms. Hillen advised that 11 new cases were opened in February and five cases were closed. There were 51 continued cases, and there are 25 citations before the magistrate as of February 28th.

There were two initial occupancy inspections and two temporary occupancy permits issued in February.

Ms. Hillen advised that there were two dumpster permits issued in February. There was one solicitation permit issued to IGS Energy, valid until May 6th and there were no building permits issued. Mr. Hoover reminded residents that religious and political door knockers are exempt from solicitation permits. Residents are not required to open their doors for anyone.

**ROADS AND PUBLIC WORKS**

Mr. Sauter advised he's been very happy with the work the North Braddock DPW has been doing in Chalfant, adding that their communication has been excellent. Mr. Sauter said that the public works crew recently cleaned out the storm sewers behind Alley Rate and did a great job. The storm sewers had needed a cleanout for some time. Mr. Hoover thanked Mr. Sauter for stepping up and organizing a fundraiser for the Wroblewski family; Mr. Hoover said Mr. Sauter represented both the Wilkins VFC #3 and Chalfant Borough well.

**PUBLIC SAFETY AND WHEMS**

Mr. Royster advised that there were four calls to WHEMS in February. He read the street, date, and outcomes of each call.

Mr. Royster advised that there was one incident report for February from the Forest Hills VFD for a significant structure fire in the borough. Mr. Royster advised that Forest Hills VFC was assisted by the Forest Hills Police, WHEMS, and additional mutual-aid fire companies. The American Red Cross assisted the affected family. The Allegheny County Fire Marshal was called in for a cause and origin investigation. Mr. Royster also noted that the Forest Hills VFC is looking forward to the Easter Egg Hunt coming up.

**ALCOSAN/SEWER**

No report.

**HEALTH AND COMMUNITY ENGAGEMENT**

Ms. Sivak reminded residents of the annual Chalfant Easter Egg Hunt on Saturday, March 28th, from 1 p.m. to 3 p.m. at the Chalfant Community Center. The event will feature animals for the kids, the Easter Bunny, an egg hunt, entertainment, candy, and refreshments.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Motion by Bissell, seconded by Sauter, to sign the 2026 rental contract with Mr. John. The monthly service charge will be \$135.00 with a \$10.00 environmental fee; there is a \$15.00 stake down fee and a \$60.00 transportation fee that will be included on the first bill. The motion was unanimous.

Ms. Bissell advised that she is working on a park survey that will be published with the next newsletter. There will be a paper version of the survey available for mailed newsletter subscribers, and an online link available to all residents. Ms. Bissell said she hopes residents will participate in the survey and let Council know what they love about the park and what could be improved. Mr. Hoover thanked Ms. Bissell and said he looks forward to the park every year, describing it as the centerpiece of the community.

**CRIME WATCH**

No report.

**TAX COLLECTOR**

Ms. Donahue advised that the borough real estate tax bills have been mailed, and payments are steadily coming in. Ms. Donahue expects more payments in April before the discount period ends on April 30th.

**CITIZEN PARTICIPATION**

None.

**OLD BUSINESS**

Motion by Hillen, seconded by Sauter, to ratify the acquisition of 107 West St. (374-F-33) by the Tri-COG Land Bank and to sign the waiver of the 60-day objection period for 107 West St. If all relevant taxing jurisdictions agree to the acquisition, the acquisition process may be expedited. Chalfant Borough does not object to the waiver of all taxes, tax claims, and municipal claims due against the property upon the TCLB's acquisition. The motion was unanimous.



