

## **BOROUGH OF CHALFANT – WORK SESSION**

**May 11, 2021**

Due to COVID-19 restrictions, both the work session and regular meeting were conducted via remote audio and video conference service, Zoom.

PRESENT: Mayor Perry, Dr. Pustorino, Mss Baburich, Fullwood, Messrs. Hoover, Syska, Royster, Lilac

ABSENT: None.

The work session began at 7:00 pm and ended at 8:37 pm.

## **BOROUGH OF CHALFANT - REGULAR MEETING**

**May 12, 2021**

PRESENT: Mayor Perry, Dr. Pustorino, Mss. Baburich, Fullwood, Messrs. Hoover, Syska, Royster, Lilac, Solicitor Evashavik.

ABSENT: None.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Baburich, seconded by Royster, to approve the minutes of the last regular meeting. Motion was unanimous.

Motion by Baburich, seconded by Fullwood, to approve the bank balances as read. Motion was unanimous.

Motion by Baburich, seconded by Pustorino, to approve for payment of the bills for the month after being properly countersigned. Motion was unanimous.

Motion by Pustorino, seconded by Lilac, to approve the Tax Collection report as read. Motion was unanimous.

## **MAYOR**

There were 175 routine patrols by the Forest Hills Police Department and 32, 911 calls in April. The majority of the 911 calls were:

- 4- Med unit assists
- 4- Disturbances
- 3- Animal problems
- 3- Domestic
- 2- Suspicious activities
- 2- Suspicious persons

## BOROUGH OF CHALFANT REGULAR MEETING

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There were no questions from Council.

### **SOLICITOR**

Sol. Evashavik advised that there is an issue with the Brighton St. project and that Council would go to executive session following the regular meeting.

Sol. Evashavik advised that a draft ordinance for the weight limit change on West St. has been sent to Council. Council will review and consider moving forward at the next meeting.

Sol. Evashavik explained that the first draft of the Memorandum of Understanding for the Alcosan Sewer Regionalization is now available. He believes it will be able to be adopted by resolution instead of as a new ordinance; information is still forthcoming. The cost allocation has been forwarded to Council; Sol. Evashavik advised that Chalfant's share is in the \$25,000 range and that cost was calculated based on water flow. Municipal Engineer, Robert Zischkau, can provide more information upon request.

### **FINANCE AND ADMINISTRATION**

Dr. Pustorino advised that Chalfant's website is experiencing compatibility issues following the PSAB's recent update. The PSAB advises users to update their browsers and clear their cookies but Dr. Pustorino noted that even with these measures, there have still been issues. Dr. Pustorino will continue to keep in touch with the PSAB to try to get the issue resolved.

Motion by Pustorino, seconded by Baburich, to transfer \$6,000 from the General Fund Money Market account to the General Fund Checking. Motion was unanimous

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### **PERMITS AND ORDINANCE**

Ms. Baburich advised that there were three bagster/dumpster permits issued in April.

There has been a lot of work recently on the new CodeNForce reporting system. Council met with the developers at the work session to discuss what should be included in the reports. Ms. Baburich advised that there were 12 new cases opened between 4/1/21 and 4/30/21. There are currently 57 open cases. Ms. Baburich read a detailed breakdown of the current cases in progress.

**ROADS AND PUBLIC WORKS**

No report.

**HEALTH AND SANITATION**

Ms. Fullwood advised that no date has been set for the Highland Avenue Sanitary Sewer Repair.

Mr. Zischkau will be requesting quotes soon for the 2021 Storm Inlet Replacements and is looking at a maximum of five sites.

**PUBLIC SAFETY**

Mr. Royster advised that there were three incidents reported by the VFC in April. Mr. Royster read a detailed list of the reported incidents and noted the number of members that attended each call.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Lilac advised that the bid for the camera upgrade at Chalfant Servicemen's Memorial Park came in at \$37,000. Other options for park security will have to be explored.

Chalfant received two quotes for the removal of the tree on borough property on Highland Ave. The low bid was BJ's Tree Service, LLC. at \$4,500.

Motion by Lilac, seconded by Baburich, to accept the quote of \$4,500 by BJ's Tree Service, LLC. for the removal of a tree on borough property on Highland Avenue. Motion was unanimous.

Mr. Lilac explained that due to COVID-19, Council believes it's a good idea to install wifi at the Community Center so that Council meetings can be attended remotely if needed. Mr. Hoover advised that the cost would probably be around \$120 per month but will ratify the exact cost at the June meeting. Mayor Perry noted that since the public meetings are held at the Community Center, there might be an option to have free internet services.

Motion by Lilac, seconded by Fullwood, to have wifi installed at the Chalfant Community Center. Motion was unanimous.

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**WHEMS**

Mr. Royster advised there were nine calls to WHEMS in April. He read the date, location and outcome of each incident.

Motion by Royster, seconded by Lilac, to transfer \$7,198.23 from the General Fund MM Account to the WHEMS MM Account. This was the amount of WHEMS tax collected in April.

Motion was unanimous

**CRIME WATCH**

No report.

**TAX COLLECTOR**

No report.

**CITIZEN PARTICIPATION**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mr. Hoover explained that the Pennsylvania Department of Agriculture will be placing a Spotted Lantern Fly trap at the park. This measure does not require a vote from Council but Mr. Hoover wanted to make the information public to residents. Dr. Pustroino advised that it will be helpful to disseminate information regarding the Spotted Lantern Fly to residents via the borough's social media platforms and advised she will publish any information the Dept. of Agriculture provides.

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Mayor Perry noted that the borough received a request for information from Representative Summer Lee inquiring about projects Chalfant would like to have funded. Mr. Hoover said he would prepare a response to Rep. Lee's request. Chalfant would like to replace the roof of the Community Center and make several repairs/upgrades to the Public Safety Building.

Motion by Pustorino, seconded by Baburich, to issue a real estate tax refund per Tax Collector, Carol Donahue, to CoreLogic, Inc., for 144 Parkway Ave. in the amount of \$63.00. Motion was unanimous.

Motion by Baburich, seconded by Royster, to issue a real estate tax refund per Tax Collector, Carol Donahue, to CoreLogic, Inc., for 102 Highland Ave. in the amount of \$5.00. Motion was unanimous.

Motion by Baburich, seconded by Syska, to lift all COVID-19 restrictions on borough property in line with guidance from Pennsylvania, beginning June 1, 2021. Motion was unanimous.

Mr. Hoover explained that Council wishes to return to in-person meeting in June. Motion by Pustorino, seconded by Fullwood, to advertise Council's return to in-person meetings in June. Motion was unanimous.

**ADJOURNMENT**

Motion by Fullwood, seconded by Lilac, to adjourn at 7:36 p.m. Motion was unanimous.

ATTEST: \_\_\_\_\_  
Borough Secretary Council President

BOROUGH OF CHALFANT EXECUTIVE SESSION

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All members of Council, Mayor Perry and Solicitor Evashavik were present to discuss the recent Peoples Gas pipeline replacement project and the subsequent restoration of Brighton St by the gas company. Brighton St. is under contract to be restored by Independant Enterprises, Inc. Sol. Evashvik provided legal guidance with regards to the situation. The executive session began at 7:37 pm and adjourned at 7:50 pm.