

BOROUGH OF CHALFANT – WORK SESSION

May 10, 2022

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None

The work session began at 7:00 pm and ended at 8:43 pm.

Diane Hillen was appointed to Council at the meeting on April 13, 2022, and took the Oath of Office at the work session on May 10, 2022.

BOROUGH OF CHALFANT - REGULAR MEETING

May 11, 2022

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster, Sol. Evashavik.

ABSENT: Mr. Lilac

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Sauter, seconded by Fullwood, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Royster, seconded by Fennell, to approve the bank balances as read. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to approve payment of the bills for the month after being properly countersigned. The motion was unanimous.

Motion by Sauter, seconded by Hillen, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

Mayor Perry advised that there were 172 routine patrols by the Forest Hills Police Department and 24 911 calls in April. The majority of the 911 calls were:

- 4- Welfare checks
- 4 - Domestic
- 2 - Alarm calls
- 2 - Parking complaints
- 2- Suspicious activities
- 2- Suspicious persons

There were no questions from Council.

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SOLICITOR

Sol. Evashavik advised that he is still working on the rental property ordinance that was discussed last month; it will be ready for Council's review next month.

FINANCE AND ADMINISTRATION

Ms. Fullwood explained that she does not have anything to report this month, but that she does have two motions to make.

Motion by Fullwood, seconded by Sauter, to transfer \$40,297.65, which is the balance of the ARPA MM Account, from the ARPA MM Account to the General Fund Checking. The American Rescue Plan Act fund will replace lost revenue and pay for government services. The motion was unanimous.

Motion by Fullwood, seconded by Fennell, to transfer \$14,000 from the General Fund Money Market account to the General Fund Checking to cover the cost of the May invoices. The motion was unanimous.

PERMITS AND ORDINANCES

Ms. Hillen read a detailed list of active code enforcement cases, including the open citations/private criminal complaints currently before the magistrate.

Mr. Hoover welcomed Ms. Hillen to Council and stated that he is looking forward to her contribution.

ROADS AND PUBLIC WORKS

Mr. Sauter advised that he is working on a list of tasks for the DPW.

HEALTH AND SANITATION

Ms. Fennell advised that she has nothing new to report for Health and Sanitation but provided an update regarding the upcoming Chalfant Community Day to be held on Sunday, August 14th. Several food trucks are signed up to participate and Tugboats will have a food stand as well. There are several bands scheduled to play, including Jerry DeMaria and Dallas Marks. Ms. Fennell advised that she is working to plan activities and entertainment for both kids and adults and is looking into hiring a face painter and a balloon artist. Ms. Fennell plans to organize a basket raffle and is looking for donations for the event to help offset costs. Any proceeds will benefit the Chalfant Crime Watch.

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Mr. Hoover stated that Ms. Fennell has been doing a nice job organizing the event and that it sounds like a lot of fun.

PUBLIC SAFETY

Mr. Royster advised that there were no incidents reported by the VFC in April, but that he did have information from the April 30th VFC hoagie sale to share. Mr. Royster advised that after expenses, the VFC raised \$731.77 for the fire department.

PARKS AND RECREATION/BOROUGH PROPERTY

Mr. Sauter advised that the DPW dragged the ballfield at the park for rocks and stones. The field needs a little more work before it is ready for the Woodland Hills Baseball Association.

Mr. Hoover advised that Council looked into getting the roof replaced at the Public Safety Building and attempted to get three quotes for the work but was unable to do so; very few companies replace flat roofs and Hooper Roofing was the only company that elected to provide a quote for the work. Council and Municipal Engineer, Robert Zischkau, reviewed the quote and are familiar with Hooper Roofing's work. Both Council and Mr. Zischkau believe the quote is a great deal.

Motion by Sauter, seconded by Fennell, to accept Hooper Roofing's quote of \$14,980.00 and sign the contract to replace all three flat roofs at the PSB. Included in the contract is a 15-year warranty against leakage. The motion was unanimous.

WHEMS

Mr. Royster advised there were 13 calls to WHEMS in April. He read the date, location, and outcome of each incident.

Motion by Royster, seconded by Fullwood, to transfer \$7,237.39 from the General Fund Money Market account to the Designated WHEMS account. This was the amount of WHEMS tax collected in April. Motion was unanimous.

CRIME WATCH

The next Crime Watch meeting is scheduled for June 2 at 6 p.m. at the Chalfant Community Center.

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TAX COLLECTOR

No report.

CITIZEN PARTICIPATION

Luann Bouvier, 101 Highland Ave., asked if Council was going to do a walk around to address issues in the borough. Mr. Hoover advised that now that there is a full Council again, they will do it. Ms. Bouvier asked Mayor Perry how long a car with expired inspection stickers that has been tagged by the police is allowed to sit on the street? Mayor Perry advised that there is a limitation to tow tags but that the car should not be there and that he will follow up on the issue. Mr. Hoover explained that often the police choose to cite but not tow the vehicle. Ms. Bouvier asked how many members are active at the Chalfant VFC? Mr. Royster said that he believes there are approximately four active members. Ms. Bouvier complimented Ms. Fennell and resident, Elizabeth Hanzel, on the flowers they planted near the Chalfant sign at Chalfant St. and the Greensburg Pike. Ms. Bouvier also congratulated Ms. Hillen on her appointment to Council and mentioned that her father's landlord-tenant directory may help her get a jump start on code enforcement. Ms. Bouvier also noted that the beer cans that were mentioned at the meeting last month are still by the Parkway Steps. Mr. Hoover said that he discussed the issue with the DPW and asked Mr. Sauter to remind them of the problem.

Bob Lasser, 243 Lynnwood Ave., asked about the tree that fell on Lynnwood and whether the remaining logs would be removed? Mr. Hoover stated that if they are not picked up by residents to be used as firewood, the logs will eventually be removed.

Elizabeth Hanzel, 100 Elizabeth Ave., asked if the Chalfant sign at Chalfant St. and the Greensburg Pike could be varnished? Mr. Hoover said that it would need to be cleaned and refinished. It needs to be professionally done. A discussion ensued between residents and Council regarding refinishing the sign. Mr. Hoover will take a look at the issue.

OLD BUSINESS

None.

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NEW BUSINESS:

Mr. Hoover advised that Council will continue to look at the proposed rental property ordinance that Sol. Evashavik has been working to complete with Council's input. Mr. Hoover wants to be sure the borough gets the ordinance right.

Mr. Hoover advised that all residents should submit their Annual Reports of Occupancy if they haven't already done so.

Motion by Sauter, seconded by Hillen, to issue a real estate tax refund per Tax Collector, Carol Donahue, to Ross and Claudia Scarelli in the amount of \$9.13 for the overpayment of borough taxes. The motion was unanimous.

ADJOURNMENT

Motion by Sauter, seconded by Fullwood, to adjourn at 7:25 p.m. Motion was unanimous

ATTEST: _____
Borough Secretary Council President

