

**BOROUGH OF CHALFANT – WORK SESSION**

**May 7, 2024**

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Sivak, Messrs. Hoover, Sauter, Royster, Lilac.

ABSENT: None

Lauren Sivak was appointed to Chalfant Borough Council with Mayor Perry administering the Oath of Office.

The work session began at 7:00 p.m. and ended at 8:27 p.m.

**BOROUGH OF CHALFANT - REGULAR MEETING**

**May 8, 2024**

PRESENT: Mayor Perry, Sol. Evashavik, Mss. Fullwood, Hillen, Sivak, Messrs. Hoover, Sauter, Royster.

ABSENT: Mr. Lilac.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Fullwood, seconded by Sauter, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Hillen, seconded by Sivak, to approve the bank balances as read. The motion was unanimous.

Motion by Sauter, seconded by Royster, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to approve the Tax Collection report as read. The motion was unanimous.

**MAYOR**

There were 157 routine patrols by the Forest Hills Police Department and 17, 911 calls in April. The majority of the 911 calls were:

- 3 - Traffic complaints
- 2- Alarm calls
- 2- DUIs
- 2- Follow up reports

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Mr. Hoover asked Mayor Perry if he had an opportunity to speak to Chief Williams about the reporting system. Mayor Perry said the reporting system is flawed and the warrants he mentioned at the caucus meeting were an error. Mayor Perry said the DUIs were on West St. and North Ave.

**SOLICITOR**

Sol. Evashavik advised that Council is considering an ordinance that would create a Borough Manager position and outline the duties, responsibilities, and functions of the Borough Manager. Mr. Hoover stated that everyone is comfortable with the ordinance; Council plans to advertise the ordinance for the June meeting.

**FINANCE AND ADMINISTRATION**

No report.

**PERMITS AND ORDINANCES**

Motion by Hillen, seconded by Fullwood, to pass Resolution 577 amending the registration and licensing fee for non-owner-occupied properties, lowering the annual registration fee from \$100.00 to \$75.00. The motion was unanimous.

Ms. Hillen advised that no building permits were issued in April. There were two dumpster permits issued. There were three occupancy inspections with two certificates of occupancy issued.

Ms. Hillen explained that 24 cases opened in April, 10 closed, and 49 cases continued.

**ROADS AND PUBLIC WORKS**

Mr. Sauter advised that he is working to identify signs in the borough that need to be replaced and potholes that need to be addressed. Mr. Sauter said he is working with the DPW to replace the mulch in the park this year as well.

**PUBLIC SAFETY AND SANITATION**

No report.

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### **WHEMS**

Mr. Royster advised that there was one call to WHEMS in April. He read the date, street, and outcome of the incident.

Motion by Royster, seconded by Hillen, to transfer \$7,3338.30 from the GF MM Account to the WHEMS MM Account. This was the amount of WHEMS tax collected in April. The motion was unanimous.

Mr. Royster advised that he attended the recent WHEMS board meeting and it was just general business, nothing of impact to Chalfant.

### **HEALTH AND COMMUNITY ENGAGEMENT**

Mr. Hoover welcomed Ms. Sivak to Chalfant Borough Council. Ms. Sivak's committee will be Health and Community Engagement.

### **PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Royster advised that the cameras have been installed at the park and are up and recording. The borough has signed a contract with Comcast for internet service at the park so the camera can be accessed remotely and is awaiting installation. The sewer line at the park is now fixed and a new manhole was installed. Mr. Royster explained that the HVAC replacement at the Community Center is complete and other improvements are forthcoming.

### **CRIME WATCH**

The Crime Watch thanked Mr. Hoover, Mr. Lilac, Ms. Hillen, and Ms. Sivak for their help at Redd Up Day.

### **TAX COLLECTOR**

No report.

### **CITIZEN PARTICIPATION**

Doris Libell, 127 Lynnwood Ave., thanked Mr. Sauter for his assistance in fixing the patches on the roads. Mr. Sauter advised that he believes the utility completed the work they were doing and

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installed a permanent patch. Ms. Libell noted she saw Code Enforcement conducting inspections on her street last month. Ms. Libell said it was good to see so many people at Earl Bischel's service and that he will be missed. Ms. Libell welcomed Ms. Sivak to Council and told her not to let residents like herself make Ms. Sivak nervous.

Cindy Roche, 206 Fairview Ave., noted a missing utility cap on Fairview Ave. and said she is having an issue with a van parking in the alley. Mr. Hoover said it is not an open alley and to call the police regarding the issue.

**OLD BUSINESS**

None.

**NEW BUSINESS**

The borough has received the Tri-COG Land Bank's Notice of Intent to Acquire 0 Greenfield Ave. (parcel number 374-G-206), East Pittsburgh, PA 15112. Motion by Sauter, seconded by Hillen, to accept the Land Bank's acquisition of 0 Greenfield Ave.; the borough does not object to the waiver of all taxes, tax claims, and municipal claims due against the property upon the TCLB's acquisition. The motion was unanimous.

Motion by Fullwood, seconded by Sauter, to accept Soli Construction, Inc.'s proposal for the West Street Storm Sewer Relocation for the total bid price of \$30,850.00 and direct Glenn Engineering to award the project to Soli Construction, Inc. The motion was unanimous.

Motion by Hillen, seconded by Sauter, to advertise Ordinance 443, an ordinance creating the position of Borough Manager, outlining the duties, responsibilities, and functions. The motion was unanimous.

Motion by Royster, seconded by Hillen, to refund Jess Lambert in the amount of \$382.90 per Tax Collector, Carol Donahue, for the exoneration of Year 2022 borough taxes by Allegheny County for 213 Wilkins Ave., and \$382.90 for the exoneration of Year 2023 borough taxes by Allegheny County for 213 Wilkins Ave. The motion was unanimous.

Motion by Fullwood, seconded by Hillen, to refund Maciej Skrzypczak in the amount of \$225.03 per Tax Collector, Carol Donahue, for the exoneration of Year 2022 borough taxes by Allegheny County for 1013 Pin Oak Ct., \$225.03 for the exoneration of Year 2023 borough taxes by Allegheny County for 1013 Pin Oak Ct., \$165.72 for the exoneration of Year 2022 borough taxes by Allegheny County for 1011 Pin Oak Ct. , and \$165.72 for the exoneration of Year 2023 borough taxes by Allegheny County for 1011 Pin Oak Ct. The motion was unanimous.



