

BOROUGH OF CHALFANT – WORK SESSION

May 12, 2026

PRESENT: Mayor Lilac, Mss. Fullwood, Hillen, Sivak, Bissell, Messrs. Hoover, Sauter, Royster.

ABSENT: None.

The work session began at 7:00 p.m. and ended at 8:38 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

May 13, 2026

PRESENT: Mayor Lilac, Mss. Fullwood, Sivak, Bissell, Messrs. Hoover, Sauter, Royster, Sol. Evashavik

ABSENT: Ms. Hillen

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Bissell, seconded by Sauter, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Sivak, seconded by Fullwood, to approve the bank balances as read. The motion was unanimous.

Motion by Royster, seconded by Sauter, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Fullwood, seconded by Bissell, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

Mayor Lilac advised that there were 151 patrols by the Forest Hills Police Department in April.

There were 34, 911 calls. The majority of calls were:

- 4- Domestic disturbances
- 3- Animal complaints
- 2- Child welfare
- 2- Abandoned vehicles
- 1- Shots fired

Mayor Lilac advised that the shots fired on Parkway Ave. were concerning, but that an individual was apprehended and charges are pending.

There were no questions from Council.

SOLICITOR

Sol. Evashavik provided an update regarding the pending lawsuits and a summary appeal.

FINANCE AND ADMINISTRATION

Motion by Fullwood, seconded by Bissell, to issue a real estate tax refund to Carene and Jeffrey Mitchell of \$53.83 for the overpayment of borough RE taxes for 114 Parkway Avenue, Lot and Block 374-L-124. The Penalty amount was paid instead of the Discount. The motion was unanimous.

Ms. Fullwood advised that she printed flyers for the Allegheny County Senior Farmers Market Nutrition Program, which provides vouchers to seniors for local farmers markets. She asked residents to please take one if they are interested.

PERMITS AND ORDINANCES

Ms. Fullwood advised that 11 new cases were opened in April and seven cases were closed. There were 50 continued cases, and there were 39 citations before the magistrate as of March 31st.

There were five initial occupancy inspections, and five found with violations.

Ms. Fullwood advised that there were two dumpster permits issued in April. There was one building permit issued. There were no solicitation permits issued, and no current ongoing solicitation permits. Mr. Hoover asked residents to get their grass cut; high grass and weeds are becoming an issue around the borough.

ROADS AND PUBLIC WORKS

Mr. Sauter advised that North Braddock DPW did a great job with the baseball field. Mr. Sauter will be working with them to identify and replace aging street signs. Mr. Sauter explained that next week is Public Works Week, and Chalfant Council will be treating the crew to lunch; Mr. Sauter said they do a great job and deserve recognition.

PUBLIC SAFETY AND WHEMS

Motion by Royster, seconded by Bissell, to transfer \$7,766.58 from the GFMM Account to the WHEMS Account. This was the amount of WHEMS Tax collected in April. The motion was unanimous.

THE BOROUGH OF CHALFANT REGULAR MEETING
MAY 13, 2026
PAGE THREE

Mr. Royster advised that there were three calls to WHEMS in April. Mr. Royster added that the new WHEMS vehicle is still on the way.

Mr. Royster advised that there were four incident reports for April from the Forest Hills VFD. Mr. Royster read the narrative for each call.

ALCOSAN/SEWER

No report.

HEALTH AND COMMUNITY ENGAGEMENT

Ms. Sivak advised that Swissvale missed collecting the garbage on Greenfield last week because the truck broke down on Friday. They were back on Monday to collect the missed trash. Ms. Sivak asked residents to please be sure all trash is bagged and placed in the proper receptacle so animals such as raccoons cannot rip into it and create a mess.

PARKS AND RECREATION/BOROUGH PROPERTY

Ms. Bissell advised that the park is looking really nice and that the Woodland Hills Athletic Association's baseball schedule is on the borough website. She encouraged residents to come out, watch a baseball game, eat a hot dog, and support the organization. Ms. Bissell said she will work with her committee for ideas to apply for grant money. Mr. Hoover advised that a lot of exciting things are happening this year at the park.

CRIME WATCH

No report.

TAX COLLECTOR

Ms. Donahue advised that the borough real estate tax Face period ends on June 30th; she asked residents to please read their bill carefully and be sure to pay the correct amount.

CITIZEN PARTICIPATION

Doris Libell, Lynnwood Ave., asked about the fire-damaged property on Fairview Ave. and what news Council could provide. Mr. Hoover provided an update on 205 Fairview. Ms. Libell asked if Mr. Hoover had new American Flags because the current ones are looking bad. Mr. Hoover advised that he does, but hasn't had a chance to hang them yet. Ms. Libell expressed frustration with the garbage collection in the borough and asked how garbage collection is paid for. Mr. Hoover said it is currently paid from borough taxes, as the borough has some of the best pricing around, but that in the future, it is going to get expensive. Ms. Libell said the collectors do a terrible job, they leave behind trash and cans in the middle of the street, and that they even drive the wrong way on a one-way street. Mr. Sivak said she was unaware they were driving the wrong way; she has not received any complaints of that nature. Mr. Hoover said he would be sure to address the issue, along with cans and garbage being left in the street. Ms. Libell said that the mailman also drives the wrong way on the one-way street. Mr. Hoover advised that they are federal employees and legally permitted to do so while delivering the mail. Ms. Fullwood added that oftentimes people bag their garbage but do not put it in cans, and animals rip into it, which creates some of the messes in the borough. She suggested spraying the bags with animal repellent to avoid an issue. Mr. Hoover advised that in those types of situations, the collectors are not expected to clean up the mess; that is the responsibility of the homeowner. A discussion surrounding garbage collection ensued between residents in attendance and Council.

Mark Swinney, West St., brought a pothole near his home to Mr. Sauter's attention; Mr. Sauter said he would be sure it was addressed when North Braddock does patching as the weather improves. Mr. Swinney asked where he could find the baseball schedule. Ms. Bissell advised that it is on the calendar on the borough's homepage. Mr. Swinney asked if the borough can depend on grants for equipment upgrades at the park. Mr. Hoover said that Senator Costa and Representative Salisbury have come through with a lot of money in recent years. Mr. Hoover advised that Chalfant Borough has actually gotten more state money per capita than almost all of the surrounding municipalities in the last few years. Mr. Swinney asked about the baseball field as it relates to maintenance. Ms. Bissell and Mr. Sauter advised that the DPW put down the dirt and readied the field, and the WHYBA will be maintaining it for the remainder of the season.

Carol Donahue, Greenfield Ave., let Ms. Sivak know that the garbage collectors often leave cans in the middle of the upper part of Greenfield Ave. Ms. Donahue also advised that cars were driving the wrong way on Lynnwood when she was at the office for tax collection office hours in April. Mr. Hoover advised that he has asked the police to monitor speeding in the borough; he

THE BOROUGH OF CHALFANT REGULAR MEETING
MAY 13, 2026
PAGE FIVE

will add wrong-way drivers on Lynnwood to their list as well. Mr. Hoover said he was almost hit recently when someone ran the stop sign on Highland at a high rate of speed. Mr. Hoover said the police need to address it; he does not care if it is a resident, he doesn't care if it is his wife, they should be cited if they are breaking traffic laws.

Cindy Roche, Fairview Ave., brought high grass and weeds along her street to Mr. Sauter's attention. She said the DPW missed the spot when cutting borough properties. Mr. Sauter explained they are still new to the borough and there's a learning curve, but he thanked Ms. Roche for bringing it to his attention and said he would be sure it is addressed. Ms. Roche also noted a handicapped sign on Fairview Ave. that had been knocked down; Mr. Hoover said it's at a currently non-viable address and to leave it down for now until the demolition at the property is complete.

OLD BUSINESS

None.

NEW BUSINESS

Motion by Sauter, seconded by Sivak, to pass Resolution 589 adopting the Allegheny County 2026 Hazard Mitigation Plan as the official Hazard Mitigation Plan of the Borough of Chalfant. The motion was unanimous.

On April 23, 2026, a majority of the Board of Directors of Turtle Creek Valley Council of Governments voted to amend the TCVCOG By-Laws. Motion by Fullwood, seconded by Bissell, to approve the By-Law Amendments and to continue the borough's membership with TCVCOG. The motion was unanimous.

Bids for the demolition of 117 West St. were received on Tuesday, April 28, 2026. Motion by Sivak, seconded by Royster, to accept the low bid from Minniefield Demolition Services for the Total Bid Price of \$11,000.00, as recommended by Municipal Engineer, Robert Zischkau, and to direct the Turtle Creek Valley Council of Governments to award the contract to Minniefield Demolition Services. The motion was unanimous.

COMMENTS FROM COUNCIL

None.

THE BOROUGH OF CHALFANT REGULAR MEETING
MAY 13, 2026
PAGE SIX

ADJOURNMENT

Motion by Sauter, seconded by Bissell, to adjourn the regular meeting at 7:43 p.m. The motion was unanimous.

ATTEST: _____
Borough Manager Council President

