

## **BOROUGH OF CHALFANT – WORK SESSION**

**October 10, 2023.**

PRESENT: Mayor Perry, Mss. Hillen, Fennell, Messrs. Hoover, Sauter, Royster.

ABSENT: Ms. Fennell, Mr. Lilac.

The work session began at 7:00 p.m. and ended at 7:55 p.m.

## **BOROUGH OF CHALFANT - REGULAR MEETING**

**October 11, 2023**

PRESENT: Mayor Perry, Sol. Evashavik, Mss. Fullwood, Hillen, Fennell, Messrs. Hoover, Sauter, Royster.

ABSENT: Mr. Lilac.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance.

Motion by Sauter, seconded by Fennell, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to approve the bank balances as read. The motion was unanimous.

Motion by Fennell, seconded by Sauter, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Royster, seconded by Fennell, to approve the Tax Collection report as read. The motion was unanimous.

## **MAYOR**

There were 138 routine patrols by the Forest Hills Police Department and 31, 911 calls in September. The majority of the 911 calls were:

3- Property thefts

2- Motor vehicle thefts

2- Civil disputes

2- Suspicious incidents

2- Animal complaints

2- Alarm calls

## BOROUGH OF CHALFANT REGULAR MEETING

OCTOBER 11, 2023

PAGE TWO

Mayor Perry noted that there have been four Kia Sportages stolen from the borough in the last two months. He recommends residents use “The Club” anti-theft device since other anti-theft devices have been unsuccessful. There were no questions from Council.

### **SOLICITOR**

No report.

### **FINANCE AND ADMINISTRATION**

Ms. Fullwood stated that she is working on the Chalfant Borough Newsletter and is seeking additional content. If residents have anything they would like to contribute, please let her know. Mr. Hoover suggested including some borough history in an upcoming newsletter and suggested that the former Mayor, Steve Orosz, might like to contribute an article.

### **PERMITS AND ORDINANCES**

Ms. Hillen advised that one dumpster permit was issued in September; no building permits were issued. There was one temporary certificate of occupancy issued.

Ms. Hillen read a detailed street-by-street list of active code enforcement cases. Ms. Hillen advised that eight new cases were opened in September, four were closed, and 23 were continued. Mr. Hoover advised that Code Enforcement and Council are exploring ways to achieve compliance with property owners that fail to respond to the summons from the magistrate; Mr. Hoover wants residents to know properties constantly in violation bothers the elected officials and employees too and they are working to address.

### **ROADS AND PUBLIC WORKS**

Mr. Sauter advised that 99 percent of the street lights have been upgraded to LED.

### **HEALTH AND SANITATION/CHALFANT COMMUNITY DAY**

Motion by Fennell, seconded by Hillen to pay Urban Construction Services, LLC’s invoices for \$2,640.00 and \$1,700.00 totaling \$4,340.00 for the site preparation for the Pin Oak Court

BOROUGH OF CHALFANT REGULAR MEETING

OCTOBER 11, 2023

PAGE THREE

reconstruction that was completed last month. Per Borough Engineer, Robert Zischkau, these funds will be paid from the Sewer Line Fund. The motion was unanimous.

Motion by Fennell, seconded by Hillen, to transfer \$4,340.00 from the Sewer Line Fund to the General Fund Checking account to cover the Pin Oak Ct. Preparation expense. The motion was unanimous.

Motion by Fennell, seconded by Fullwood, to advertise a request for proposals for animal control for 2024 through 2025. The motion was unanimous.

Mr. Hoover stated the vector has been in the borough cleaning the storm drains. He asked residents to please be patient with traffic delays.

**PUBLIC SAFETY**

No report.

**WHEMS**

Mr. Royster advised there were three calls to WHEMS in September. He read the date, street, and outcome of each incident.

Motion by Royster, seconded by Sauter, to transfer \$29.40 from the General Fund MM Account to the WHEMS Account. This was the amount of WHEMS tax collected in September. The motion was unanimous.

**PARKS AND RECREATION/BOROUGH PROPERTY**

Mr. Hoover advised the Community Center is currently getting a new roof, which will be a great improvement.

**CRIME WATCH**

Ms. Bouvier stated that she is hoping to get things going with the Crime Watch again. There are now 125 members. Ms. Bouvier thanked the borough for having the light over the Parkway Steps

BOROUGH OF CHALFANT REGULAR MEETING

OCTOBER 11, 2023

PAGE FOUR

replaced; she knows residents who use the steps for bus access. Ms. Bouvier said she is hoping to host the Caulfields at a future CW meeting.

**TAX COLLECTOR**

Ms. Donahue advised that the first installment of the Woodland Hills School District taxes is due on October 31st and the face value (non-installment) is also due on October 31st. Payments need to be postmarked or at the borough office by October 31st.

**CITIZEN PARTICIPATION**

Carol Donahue, 110 Greenfield Avenue, asked if property owners need to obtain an occupancy inspection with every change in tenant. Mr. Hoover advised that yes, every turnover requires a new Certificate of Occupancy and inspection; if anyone is aware of a property that has failed to fulfill this requirement, please notify the borough. Ms. Donahue asked if there is a limit to the number of vehicles residents can own/park on the street. Mr. Hoover advised that as long as the vehicle is within the borough's weight limits, the borough cannot control the number of vehicles that residents own. Mr. Hoover noted that the borough does not have permit parking; unless there is an issue with the registration or inspection, the borough cannot do anything about it. Mr. Hoover advised residents to please call the police if vehicles are parked illegally or blocking driveways.

Luann Bovier, 101 Highland Avenue, asked about leaf collection. Mr. Sauter advised that it would occur in November sometime and that the DPW would let the borough know the dates. Last year's collection did not occur until after Thanksgiving.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mr. Hoover opened a hearing for Ordinance 441, an ordinance adopting an agreement between the Borough of Chalfant and the Forest Hills VFC and Relief Association to provide fire services

BOROUGH OF CHALFANT REGULAR MEETING  
OCTOBER 11, 2023  
PAGE FIVE

to Chalfant Borough. There were no questions and Mr. Hoover closed the hearing. Motion by Royster, seconded by Hillen, to pass Ordinance 441. The motion was unanimous.

**ADJOURNMENT**

Motion by Sauter, seconded by Royster, to adjourn at 7:25 p.m. The motion was unanimous.

ATTEST: \_\_\_\_\_  
Borough Secretary Council President

