

BOROUGH OF CHALFANT – WORK SESSION

October 7, 2025

PRESENT: Mayor Perry, Mss. Fullwood, Hillen, Sivak, Bissell, Messrs. Hoover, Sauter, Royster.

ABSENT: None

The work session began at 7:00 p.m. and ended at 8:48 p.m.

BOROUGH OF CHALFANT - REGULAR MEETING

October 8, 2025

PRESENT: Mss. Fullwood, Hillen, Bissell, Messrs. Hoover, Sauter, Royster, Lilac Sol. Evashavik.

ABSENT: Mayor Perry, Ms. Sivak.

Mr. Hoover called the meeting to order and led the assemblage in the Pledge of Allegiance..

Motion by Fullwood, seconded by Sauter, to approve the minutes from the last regular meeting. The motion was unanimous.

Motion by Hillen, seconded by Royster, to approve the bank balances as read. The motion was unanimous.

Motion by Hillen, seconded by Fullwood, to approve payment of the monthly bills after being properly countersigned. The motion was unanimous.

Motion by Royster, seconded by Bissell, to approve the Tax Collection report as read. The motion was unanimous.

MAYOR

No report.

SOLICITOR

Sol. Evashavik advised that he attended summary appeal hearings for both 201 Wilkins Ave. and 203 Greenfield Ave. The owner of 201 Wilkins Ave. was fined \$8,000. The owner of 203 Greenfield failed to appear and was fined \$300,000. Sol. Evashavik explained that he spoke with the attorney for the owner of 203 Greenfield and said that Council is willing to accept the property in place of the fine. Sol. Evashvik will let Council know if either property owner appeals.

FINANCE AND ADMINISTRATION

Motion by Fullwood, seconded by Sivak, to transfer \$12,000.00 from the GFMM account to the GF Checking to cover the October invoices. The motion was unanimous.

The 2024 municipal audit and DCED Audit and Financial Report are now complete. Motion by Fullwood, seconded by Bissell, to advertise the summary results and availability of the audit report. The motion was unanimous.

PERMITS AND ORDINANCES

Ms. Hillen advised that 15 cases were opened in September, 14 cases were closed, and 90 cases were continued. There are 37 citations currently at the magistrate. The majority of cases are on Greenfield Ave., Highland Ave., Lynnwood Ave., and North Ave.

There were two occupancy inspections in September; five certificates of occupancy were issued, and one temporary certificate of occupancy was issued.

No building, dumpster, or solicitation permits were issued in September; there are currently no ongoing solicitation permits.

ROADS AND PUBLIC WORKS

Mr. Sauter advised that it was a struggle, but his DPW list has been completed. Mr. Sauter asked residents to keep an eye out and let him know of any issues in the borough.

Forest Hills has submitted a contract proposal for 2026 and 2027 DPW services with a significant increase in the cost of services. Chalfant Council is exploring options. Motion by Sauter, seconded by Royster, to advertise requests for proposals for 2026 DPW services. The motion was unanimous.

PUBLIC SAFETY AND WHEMS

Motion by Royster, seconded by Fullwood, to transfer \$45.26 from the GFMM account to the WHEMS MM account. This was the amount of WHEMS tax collected in September. The motion was unanimous.

Mr. Royster advised that there were five calls to WHEMS in September. He read the street, date, and outcomes of each call.

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Mr. Royster explained that Chalfant Borough received the 2025 Volunteer Fire Relief Association allocation in the amount of \$3,863.56 on September 17th. Motion by Royster, seconded by Sauter, to issue a check in the amount of \$3,863.56 to the Forest Hills Volunteer Fire Department as agreed upon in the service contract.

Mr. Royster advised that there were two incident reports for September from the Forest Hills VFD; he read the date, street, and nature of each call.

Mr. Royster explained that it is Fire Safety Week; the theme this year is lithium-ion batteries. Mr. Hoover and Mr. Royster highlighted the dangers of lithium-ion batteries, explaining that with age, the batteries can swell and eventually catch fire. Mr. Royster encouraged residents to be aware of the risks and to dispose of the batteries properly.

ALCOSAN/SEWER

Forest Hills paid its half of the 2024 West St. Storm Sewer Relocation earlier this year; motion by Royster, seconded by Hillen, to transfer \$15,425.00 from the GF MM account to the GF Checking account. The motion was unanimous.

HEALTH AND COMMUNITY ENGAGEMENT

Trick or Treat will be held on Friday, October 31st between 6 and 8 pm. The Forest Hills Police and VFD will be in the neighborhood.

PARKS AND RECREATION/BOROUGH PROPERTY

Motion by Bissell, seconded by Sauter, to pay the Level Green Plumbing and Heating LLC invoice in the amount of 983.45 for the replacement of the men's toilet at the Community Center. The motion was unanimous.

Motion by Bissell, seconded by Hillen, to pay the Mongiovi and Sons Fire Protection Services LLC invoice in the amount of \$562.55 for the annual inspection and replacement or recharge or the fire extinguishers at the Community Center, Public Safety Building, and refreshment stand.

Motion by Bissell, seconded by Fullwood, to reimburse Owen Lilac in the amount of \$17.00 for the purchase of a new padlock and key set for the storage shed at Chalfant Servicemen's Park. The motion was unanimous.

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Ms. Bissell advised that Mr. John is scheduled to come and remove the porta-john at the park in the next few days, and the billing cycle will end today. Ms. Bissell advised that the DPW is scheduled to move the picnic tables at the park to storage before Halloween, and she will be putting out a request to have the damaged bleachers removed as well. The DPW has taped off the older playset that was recently damaged; Urban Construction Services will be scheduled to come and remove the playset. Mr. Hoover advised that the equipment is over 30 years old and is in rough shape. Chalfant will look at grants to replace it.

CRIME WATCH

Ms. Bouvier advised that, unfortunately, the judges had to cancel the Crime Watch meeting that was scheduled for October 21st; they will try to reschedule sometime in the future. Ms. Bouvier said that the deputy sheriff is interested in doing a presentation at the next meeting.

TAX COLLECTOR

Ms. Donahue advised that the first installment for the Woodland Hills School District tax is due on October 31st. A reminder will be posted next week. Payments must be submitted on time or will be subject to a penalty. Installment payments must be submitted in the exact amount; partial payments will not be accepted.

CITIZEN PARTICIPATION

Mark Swinney, 127 West St., said that many know an incident occurred at Tugboats recently. There was a fight, and vehicles went flying down Shadeland Ave. Police were called, Mr. Swinney said he was on hold with 911 and couldn't get through. Mr. Swinney said some folks started coming up West St. and were in residents' yards looking for a wallet. Mr. Swinney said he feels the incidents at the bar are escalating. He mentioned he thinks there are similar issues happening at the Pike and maybe the Plaza as well. It is close to his home. Mr. Swinney said there was debris and broken glass along the street from Tugboats; his neighbor's wife was outside cleaning up glass. He thinks the owners should be cited. Mr. Swinney said that he wished the mayor were in attendance at the council meeting and thinks the mayor should sit down with the police chief and the bar owners to address the ongoing issues. Mr. Swinney said the bartenders need to be held responsible. Mr. Swinney said he doesn't want to have to come outside and defend his property over silly things. Mr. Hoover thanked Mr. Swinney and said that neighbors do not need to put up with these sorts of issues; he encouraged them to call 911 anytime there is a problem or concern. Mr. Hoover explained that police need a paper trail and

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documented complaints to address the issue. A discussion regarding the matter ensued between Council, Sol. Evashavik, and residents in attendance. Mr. Swinney asked if the borough could limit their hours of operation. Sol. Evashavik advised no, that is a state law. Sol. Evashavik explained that the District Attorney could designate the bar a nuisance. In his experience, the squeaky wheel gets the attention; Sol. Evashavik advised residents to report the matter to the police and D.A. Zappala.

Michael Aducci, 923 Greensburg Pike, asked about getting a handicapped spot installed in front of his house. Mr. Hoover advised that he reach out to the borough manager with his request. Mr. Aducci asked if his wife would be able to park in the spot. Sol. Evashavik advised that she would not be able to park there without a handicapped placard. Mr. Aducci said the Mayor needs to have a traffic study done, as there have been quads racing up and down his street. Mr. Hoover advised that the borough did have the radar speed sign placed on the Greensburg Pike near Mr. Aducci's house for nearly eight months. Most traffic was found to be travelling within the posted speed limit, but a few extreme outliers were recorded. Mr. Aducci complained about the bar across the street from him. He said Wilkins officials do not think the music at the bar makes it a nuisance. Mr. Aducci is asking neighbors to call the police. Mr. Aducci alleged that people are drinking in the parking lot illegally. He said he is working with the Liquor Control Board and Allegheny County to try to declare the bar a nuisance. Mr. Aducci asked Mr. Hoover, as Fire Chief at Wilkins #3, to do an occupancy check. Mr. Hoover said he would speak to the Wilkins Fire Marshall about the matter.

John Minnaji, 111 Shadeland Ave., said he's got nothing against bars, but that something weird seems to be going on at Tugboats and the garages up the hill. He suggested getting cameras on telephone poles to monitor the area.

OLD BUSINESS

None.

NEW BUSINESS.

Mr. Hoover explained that Mr. Lilac served as the borough's Allegheny County Boroughs Association voting delegate. Ms. Bissell volunteered and was appointed to the position at the work session last night.

Motion by Sauter, seconded by Hillen, to reimburse Tax Collector, Carol Donahue, in the amount of \$210.00 for her ticket to attend the 2025 PA State Tax Collectors' Association 2025 Conference on October 24th and 25th. The motion was unanimous.

