

**BOROUGH OF CHALFANT  
PRIVATE LATERAL TIME OF SALE ORDINANCE NUMBER 424**

***MINIMUM REQUIREMENTS FOR SUBMITTAL OF  
PRIVATE LATERAL VIDEO INSPECTIONS***

Videos to be submitted for evaluation and review with the Private Lateral Time of Sale Inspection Application Form to comply with the Private Lateral Time of Sale Ordinance shall meet or exceed the following guidelines and requirements:

- The Application Form shall be completed in its entirety and submitted with the Video Recording, which shall meet the guidelines here to follow.
- The appropriate Application Fees shall be paid to the Borough of Chalfant, in advance of any review; such shall be verified by the appropriate Municipal Official.
- The Video shall be performed by a Registered Master Plumber, Registered with the Allegheny County Plumbing Department, and **shall include the Signature and Health Permit (HP #) on the Application Form.** (The Video may also be performed by a Certified NASSCO (National Association of Sewer Service Companies) Operator and shall include their NASSCO License Number) on the Application Form.
- The Application/Certification Form and Video shall be submitted in their entirety to the Engineer prior to ANY review being conducted.
- **The Video shall be provided on a non-returnable Flash Drive, DVD, or YouTube Video that is easily accessible by the Engineer/Reviewer.**
- **The Video shall utilize both video and audio and shall clearly identify the address of the property by showing an address sign or other such verification, and shall include footages from zero feet at the cleanout/fresh air vent on the outside of the building and shall continue without interruption to the point of connection at the main municipal connection. Each deficiency shall be recorded utilizing both video and audio format. The entire evaluation shall be performed, rated and reported in full accordance with the NASSCO Standards.**
- **Should the Application/Certification Form and Video not contain ALL required information, the evaluation will be considered incomplete and the review will be considered incomplete; the review will NOT proceed and the Applicant will be so notified.** Should an evaluation require more than two reviews, an additional fee may be assessed.
- **NOTE WELL that the Engineer's Review shall NOT commence until ALL required components have been received. The Applicant is advised that there will be a Minimum of Not Less Than three (3) Business Days for the initial review either Pass or Fail,** and a Maximum of Not More Than ten (10) Business Days for the said initial review. Should the Lateral Fail, it will require a follow-up evaluation including submittal of a new video and Application/Certification Form to the Engineer, whereupon the foregoing review schedule will re-start.
- **Realtors and Property Owners shall be fully aware of the foregoing schedule, and will schedule Closings accordingly and shall be aware that there will be No Exceptions to this requirement.**
- Note that Temporary Certificates shall ONLY be considered in the event that inclement weather conditions restrict or otherwise delay replacement or rehabilitation of a defective lateral.